

City of Rockford, Illinois

Community & Economic Development Department
Construction and Development Services
425 East State Street, Rockford, IL 61104
Phone: (779) 348-7158 Fax: (815) 967-4243
Web: www.rockfordil.gov



Construction Project Inspection List

The following lists inspections performed by the City of Rockford Building Department for construction projects requiring permits. All or some of the inspections will be required for this project. The inspections are grouped in the most commonly requested order. Multiple inspections of the same type may be requested or required.

PERMIT MUST BE POSTED BEFORE ANY WORK IS STARTED. NO INSPECTION WILL BE MADE WITHOUT POSTING OF PERMIT. CALL FOR INSPECTIONS (1) FULL BUSINESS DAY OR 24 HOURS IN ADVANCE.

- Lowest floor elevation – certification of lowest floor elevation following excavation prior to any other work when within flood hazard area or when requested by Public Works Department.
- Footing or foundation – following excavations and after forms and any reinforced steel are in place and prior to pouring of concrete.
- Damproofing & drainage tiles - following completion of foundation and prior to backfilling of foundation.
- Foundation insulation (if applicable) - following completion of damproofing and prior to backfilling.
- Pre-Pour – following backfill, placement of wire/rebar, insulation and vapor barrier.
- Electrical Service - following backfilling of foundation.
- Sewer & Water Service - following installation and prior to covering.
- Underground/floor slab Electrical - following installation prior to covering with soil or floor slab
- Underground/floor slab Plumbing - following installation prior to covering with soil or floor slab
- Underground/floor slab Mechanical and Gas piping - following installation prior to covering with soil or floor slab
- Underground Fire Suppression - following installation prior to covering with soil (when separate from water service)
- Electrical rough-in - prior to covering of work in walls or ceilings
- Plumbing rough-in - prior to covering of work in walls or ceilings
- Mechanical and Gas piping rough-in - prior to covering of work in walls or ceilings
- Fire Suppression rough-in - prior to covering of work in walls or ceilings [by Fire Dept]
- Structural/building framing - prior to insulating and covering of wall, ceiling and roof framing and following all other rough-in inspections
- Insulation Inspection – following insulation, window/glazing and door installation prior to covering of insulation vapor retarder or removal of window/door thermal performance labels.
- Above Ceiling Inspection– after drywall wall installation and prior to installation drop ceiling **MARKING FOR FIRE RATED ASSEMBLIES.**
- Roofing Inspection and Roofing Final Inspections – Insulation prior to completion and final after completion.
- Electrical final (includes inspection of fire resistant assembly penetration protection)
- Plumbing final (includes inspection of fire resistant assembly penetration protection)
- Mechanical and Gas piping final (includes inspection of fire resistant assembly penetration protection)
- Fire Suppression and Alarm final [by Fire Department] (includes inspection of fire resistant assembly penetration protection)
Shall submit a 'Record of Completion' per NFPA 13 and/or 72 prior to inspection – inspection may require witnessed testing
- Structural/building final (includes inspection of fire resistant assembly penetration protection)
- Certificate of Occupancy is **required** for additions and new buildings or change of occupancy
- Final inspection must be made for all permits issued**