

BUSINESSFirst

Redevelop an existing property or open a new business in an existing property with all the right tools!



Thank you for attending your first appointment. Please utilize this ***take-away*** guide to record notes, information and next steps for your project.

Permits: _____

Timeline: _____

Costs: _____

Forms to Complete: _____

Other: _____



Who do you need to contact when you leave?

Name: _____

Title: _____

Phone: 779-348-7158

Email: businessfirst@rockfordil.gov

Permits: _____

Timeline: _____

Costs: _____

Forms to Complete: _____

Other: _____



Who do you need to contact when you leave?

Name: _____

Title: Engineering Permit Clerk

Phone: 815-387-7660

Email: businessfirst@rrwrd.dst.il.us

Permits: _____

Timeline: _____

Costs: _____

Forms to Complete: _____

Other: _____



Who do you need to contact when you leave?

Name: _____

Title: _____

Phone: 815-921-2081

Email: businessfirst@rockvalleycollege.edu

Permits: _____

Check all Building Required: _____

Timeline: _____

Costs: _____

Forms to Complete: _____

Other: _____



Who do you need to contact when you leave?

Name: _____

Title: _____

Phone: 815-319-4350

Email: businessfirst@wincoil.us

Permits: _____

Check all Building Required:

- Structural Plumbing
- Electrical Mechanical

Timeline: _____

Fire Inspection Report Required:

Yes No

Is the Local Sanitary District Required:

Yes No

Well Water Satisfactory Sample Result Required:

Yes No

Types of Food Service: _____

- Carry-Out Sit-Down # of Seats _____
- Catering Satellite
- Bar Service Concession
- Other

Required Documents for Review: () What will be submitted

- Plan review Application Detailed Menu
- Equipment Plan & Schedule Plumbing Plan
- Mechanical Plan Finish Schedule
- Specification Sheet for all Equipment

Other: _____



Who do you need to contact when you leave?

Name: _____

Title: _____

Phone: 815-720-4100

Email: businessfirst@wchd.org

Let's start with the partners you may need to work with and what they do.

City of Rockford Community & Economic Development 779-348-7162 businessfirst@rockfordil.gov

425 East State Street, Rockford, IL, 61104
<http://www.rockfordil.gov/community-economic-development.aspx>

City of Rockford Construction & Development Services 779-348-7158 businessfirst@rockfordil.gov

425 East State Street, Rockford, IL, 61104
<http://www.rockfordil.gov/communiyt-economic-development/construction-development-services.aspx>

City of Rockford Land Use & Zoning 779-348-7158 businessfirst@rockfordil.gov

425 East State Street, Rockford, IL, 61104
<http://www.rockfordil.gov/community-economic-development/construction-development-services/land-use-zoning.aspx>

Rock River Water Reclamation District 815-387-7660 businessfirst@rrwrd.dst.il.us

3501 Kishwaukee Street, Rockford, IL, 61109
http://www.rrwrd.dst.il.us/?page_id=1888

IL Small Business Development Center 815-921-2081 businessfirst@rockvalleycollege.edu

EIGERlab, 605 S Fulton Ave, Rockford, IL 61103
<http://www.rockvalleycollege.edu/business/sbdc/index.cfm>

Let's start with the partners you may need to work with and what they do.

Winnebago County Building Department 815-319-4350 businessfirst@wincoil.us
404 Elm Street, Rockford, IL, 61101
<http://www.wincoil.us/departments/building>

Winnebago County Zoning Department 815-319-4350 businessfirst@wincoil.us
404 Elm Street, Rockford, IL, 61101
<http://www.wincoil.us/departments/zoning-and-planning>

Winnebago County Clerk's Office 815-319-4250 businessfirst@wincoil.us
404 Elm Street, Rockford, IL, 61101
<http://www.winnnebagocountyclerk.com>

Winnebago County Health Department 815-720-4100 businessfirst@wchd.org
401 Division Street, Rockford, IL, 61110
http://www.wchd.org/index.php?option=com_content&view=article&id=242&Itemid=732

WINGIS

Property Information (taxes, assessment, economic development tools, elected officials)
<http://ims.wingis.org/propertysearch.aspx>

There are Business District Associations (BDA) in many of our corridors.

Auburn Street Business District Association

815-963-7678

Bill Hoople

Miracle Mile Rockford

815-975-0466

info@miraclemilerockford.com

1643 N Alpine Rd, Suite 104, PBM 129, Rockford, IL 61107 (this is mailing address – there is no physical office)

<http://www.miraclemilerockford.com>

Geography: E State Street from Swedish American Hospital to Rockford College

Midtown Association

815-997-5888

secretary@midtowndistrict.com

218 7th St, Rockford, IL 61104

<http://midtowndistrict.com>

Geography: 7th Street and surrounding area

River District Association

779-207-0110

info@riverdistrict.com

102 North Main St, Rockford, IL, 61101

<http://www.riverdistrict.com>

Geography: Downtown

Southwest Ideas for Today and Tomorrow (SWIFTT)

815-965-3606

jbbove106@aol.com

1005 S Main St., PO Box 966, Rockford, IL, 61105

<http://www.facebook.org/rockfordswifft>

Geography: South Main Street and surrounding area

Additional BDAS

779-348-7162

businessfirst@rockfordil.gov

There are additional BDA's on Broadway, 11th Street, and Auburn. Please contact City of Rockford Community & Economic Development for more information.

Submittals

- If you choose to proceed with redeveloping your property or opening a new business, there will be more plan submittals required. Depending on whether your property is in the City or County you must submit to the appropriate email. All emails can be found on page 7 and 8 of this document.



BUSINESSFirst

Thank You to Our Partners

Rockford Community Partners is proud to thank the following partners for participating in the creation of **BUSINESSFirst** and working together to ensure the most efficient and effective process to assist in the redevelopment of existing properties and opening a new business in an existing property.

1. Alderman Joe Chiarelli & Tim Durkee	12. Miracle Mile Rockford
2. Bath & Body Fusion	13. Northwestern Illinois Building & Construction Trades Council
3. City of Peoria	14. River District Association
4. City of Rockford	15. Rock River Development Partnership
5. CMM & Associates	16. Rock River Water Reclamation District
6. Contemporary Hammer Works	17. Rockford Area Association of Realtors
7. Dickerson Nieman	18. Rural on Tap
8. First Midwest Group	19. IL Small Business Development Center
9. Gary Anderson & Associates	20. Winnebago County
10. Larson & Darby Group	21. Winnebago County Clerk
11. Midtown Association	22. Winnebago County Health Department



Working Together, Achieving Results