

## MINUTES

### WINNEBAGO COUNTY EMERGENCY TELEPHONE SYSTEM BOARD

Rockford Fire Headquarters, 204 S. 1<sup>st</sup> Street Rockford, IL 61104

October 10, 2023

#### **I. CALL TO ORDER**

Meeting called to order at 9:00 a. m.

#### **II. ROLL CALL**

Present: Chair Michele Pankow, Co-Chair Gary Caruana, Joel Hallstrom, EJ Dilonardo, Shawn Connors, Mike McCommond, Dave Loria, Marc Gasparini, Carla Redd and Adam Truman. Absent: Todd Stockburger

Guest: Elizabeth Russell, Rick Ciganek, John Girone, Steve Schultz, Adam Eich, Tyler Jones, Mike Dyson, Greg Kunce, James Hart, Ed Kurzic and Dan Magers

#### **Minutes**

Prior to voting on the minutes, Chair Michelle Pankow introduced Marc Gasparini as the newly appointed member of the ETSB. Gasparini is filling the seat vacated by Joel Corl. Shawn Connors made a **motion** to approve the September minutes. Marc Gasparini seconded **the motion**. **Motion: Motion carried by a unanimous vote.**

#### **III. Financials**

Prior to motion Steve Schultz advised board members that on a positive note with 911 revenues, the interest earned has allowed the county to invest that money. **Motion: Adam Truman made a motion to approve the financials. Shawn Connors seconded the motion. Motion carried by a unanimous vote and financials were approved.**

#### **IV. New Business**

##### **September Call Volume and Answering Report**

Board member Shawn Connors asked why the number of emergency calls were up from prior numbers and asked if it was because of loves park calls. Connors was advised that those calls would have come through to the county 911 center anyway and would have been counted.

##### **911 HVAC Quote**

ETSB Business Manager John Girone provided ETSB members with a detailed package. Rick Ciganek advised that there were two vendors who submitted quotes with regards to the same exact work. The County reviewed both and are recommending the lowest bid which was CMS. Sandy Stansell told board members that during her years as 911 Administrator she had many dealings with Jason the owner of CMS and he provided excellent service. John Girone advised that the budget has room to proceed **Motion: Mike McCommond made a motion to accept**

the quote from CMS and Gary Caruana seconded the motion. A roll call vote was taken, and all members present voted yes. Motion carried with a unanimous vote.

**V. Old Business**

**NG 911 Update**

Sandy Stansell reported that the migration of carriers for all 9 counties has been completed. CAMA trunks are currently being monitored in Winnebago County for the designated period. Stansell advised that there was an upcoming meeting with NINGA and fail over testing will be discussed.

**RockCom/IGA/System Plan Update**

911 Division Administrator Elizabeth Russell advised that there has been no word back from Mercy. RockCom still has the IGA document. Chair Michele Pankow stated that Attorney Kelly would be issuing a deadline if no response is received, and she will reach out to him to discuss what that timeline should be. Pankow reminded the board that the State Administrator assigned October 21, 2023 as the deadline. Pankow also advised that ETSB personnel has been communicating with the state weekly and providing updates. Shawn Connors commented that maybe Mercy has lost interest. He asked members at what point does the board assign a deadline and if we don't hear anything then do we drop out. Chair Pankow advised that if things end abruptly the implication would be that the city and county will have to pick up those calls, overnight. Connors speculated that this could go into November. Board member EJ Dilonardo suggested that a formal communication be sent to Mercy showing that the ETSB is attempting to get this done. Chair Pankow advised that there is a trail via emails. Dilonardo said in the state's letter to the ETSB it said if the ETSB doesn't meet the deadline then the 911 centers could not forward calls to RockCom. Chair Pankow stated that the state threatened to take away all calls. Then no 911 calls would then be received at the centers and those calls would be answered at the ISP. Chair Pankow advised that as soon as something was heard or received it would be sent out to the board.

**County Fire Dispatch Update**

Rick Ciganek had nothing new to report. Greg Kunce brought up a radio frequency interference issue they have been experiencing and it is causing problems for county dispatchers to hear their radio traffic. Kunce asked what the correct way to pursue this matter is. 911 Business Manager John Girone advised that radio issues are handled at the department level or Winnebago County Sheriff's Dept. and not ETSB. Girone said he would get with Kunce to assist him in tracking down the problem.

**Adjournment**

**Motion:** A motion was made by Carla Redd to adjourn, and it was seconded by Gary Caruana. Motion carried. The next meeting is scheduled for Tuesday, November 14, 2023 at 9:00 a.m.