

MINUTES

WINNEBAGO COUNTY EMERGENCY TELEPHONE SYSTEM BOARD

Rockford Fire Headquarters – 204 S. 1st Street Rockford, IL
April 9, 2024

I. CALL TO ORDER

Meeting called to order at 9:00 a. m.

II. ROLL CALL

Present: Chair Michele Pankow, EJ Dilonardo, Dave Loria, Carla Redd, Todd Stockburger, Gary Caruana, Joel Hallstrom, Mike McCommend, Adam Truman Absent: Marc Gasparini and Shawn Connors

Guest: Elizabeth Russell, John Kelly, Steve Schultz, Jennifer Fey, Sandy Stansell, Tyler Jones, Dan Magers, Adam Eich, Greg Kunce, Jason Zerr and Todd Hughes

Minutes

Minutes of March 12, 2024 : **Motion:** Gary Caruana made a motion to approve which was seconded by Mike McCommend. Motion carried.

Financials

Prior to approving financials Elizabeth Russell pointed out that, the software subscription line item was over budget. This has to do with the recorder equipment. Ms. Russell reminded ETSB members that at one of the previous meetings they approved a 5yr agreement with Word systems which was a better deal. Previously it was approved to be paid yearly. Since a 5 year contract is initially more cost than the yearly amount—this caused the overage. Waste removal was also over budget because County 911 had a very large amount of documents that needed to be shredded. Normally the fee paid is \$55 dollars per month. Jenn Fey advised that they had cleared out 10 years of old LEADS documents, which needed to be shredded. **Motion:** Adam Truman made a motion to accept and approve the financials. Motion was seconded by Gary Caruana. Motion carried.

New Business

March Call Volume and Answering Reports

Were reviewed with no comments

Cell Router - Purchases

Elizabeth Russell advised ETSB members that during their last meeting they approved station alerting for 3 depts; Durand, Pec and Shirland. Ms. Russell advised that now the purchase of cell routers is needed for the connection. There was a quote included in each member's packets. The amount would be \$9,600 dollars. Ms. Russell advised that the ETSB has covered

these purchases for other suburbs. **Motion:** Joel Hallstrom made a motion that the ETSB approve the purchase of the cell routers for these departments in the amount of \$9,600 dollars and Dave Loria seconded the motion. A roll call vote was not required due to the amount of the expenditure. The motion passed by a unanimous vote.

Central Square – Mobile Mapping for WCSO

Elizabeth Russell explained that the Sheriff's Dept's mobile mapping through Central Square was up for renewal. Ms. Russell stated that these were approved last year by the ETSB and the licenses have to be renewed yearly. Ms. Russell said this overlaps with the discussions regarding the development of a plan on how to address these staggered renewals with the departments. This vote would be for the purchase of 43 Central Square licenses for the County's MDTs. **Motion:** Todd Stockburger made a motion to proceed with the renewal for the amount of \$23,650 dollars. Carla Redd seconded the motion. A roll call vote was taken and all members present voted in favor of the purchase of the licenses. Motion carried by a unanimous vote.

Solacom Contract Amendment

Elizabeth Russell explained to ETSB members that the original contract did not have a term because of how equipment had to be installed throughout the many counties. Solacom has requested that the amendment include the term with the dates as December 1, 2023 with expiration of December 1, 2028. Ms. Russell explained that there is an auto renewal unless the county opts out 6 months prior. ETSB Attorney John Kelly has reviewed and approved the amendment. **Motion:** Mike McCammond made a motion to approve the amendment and Joel Hallstrom seconded the motion. The motion carried by a unanimous vote.

Old Business

RockCom/Mercy IGA

Chair Michele Pankow advised ETSB members that there wasn't much to update. Chair Pankow said they have continuously reached out to Mercy via Attorney John Kelly with regards to scheduling another meeting. Attorney Kelly advised that on 3/26 he emailed Veronica O'Daniel who advised that they were still reviewing the contract and their new attorney has been getting familiar with the situation. O'Daniel said they are working on a proposal. Attorney Kelly said that Elizabeth Russell notified the State Administrator on all of the updates. ETSB member Carla Redd asked if there was a timeline when they could send another correspondence. Attorney Kelly said he would be sending another email after the board meeting. Attorney Kelly also advised the ETSB that the State Administrator seems to understand what is happening and appreciates the notifications.

Establishing License Purchasing Process

Chair Pankow asked Elizabeth Russell if this agenda item was still being tabled until the May meeting. Elizabeth Russell advised yes.

County 911 Back up for Boone Co – No updates and per Chief Deputy Rick Ciganek, this item will be removed from the agenda.

National TC Week

Elizabeth Russell and Jenn Fey advised that at both 911 Centers, personnel received gifts and food, thanks to the ETSB. There have been theme dress up days and proclamations as well.

Adjournment

Motion: Todd Stockburger made a motion to adjourn and it was seconded by Gary Caruana

Motion carried and meeting was adjourned. The next meeting is scheduled for Tuesday, May 14, 2024 at 9:00 a.m.