

MINUTES

WINNEBAGO COUNTY EMERGENCY TELEPHONE SYSTEM BOARD

Rockford Fire Headquarters – 204 S. 1st Street
February 11, 2025

I. CALL TO ORDER

Meeting called to order at 9:02 a. m.

II. ROLL CALL

Present: Chair Michele Pankow, EJ Dilonardo, Mike McCommond, Adam Truman, Joel Hallstrom, Carla Redd, Todd Stockburger, Marc Gasparini and Shawn Connors
Absent: Gary Caruana and Dave Loria

Guests: John Girone (911 Business Mgr) Rick Ciganek, Elizabeth Russell (911 Director/Rockford), Jen Fey (911 Director/Winnebago) Todd Hughes, Steve Schultz, Jason Zerr, Dan Magers, Adam Eich and Ed Kruzac Sandy Stansell (ETSB Secretary)

Minutes – January Meeting

Motion – Shawn Connors **Second** – Mike McCommond

Motion to approve carried by unanimous vote

Financials

Prior to the vote, John Girone advised ETSB members that the adjustment discussed at the previous meeting had been made as reflected on item – Capital Lease Payments.

Motion - Adam Truman **Second** – EJ Dilonardo

Motion to approve carried by unanimous vote

New Business

January Call Volume and Answering Reports

Shawn Connors referring to the date 1/25 asked how long the line was down. Director Jen Fey advised 4 hours. Ms. Fey also stated that the outage covered entire northern Illinois.

South Beloit Fire MDT Access

911 Business Mgr John Girone advised that they were looking to purchase four licenses. South Beloit would pay for equipment. Girone was asking the ETSB for approval for purchase. Shawn Connors asked how that would work with regards to the town of Beloit. Girone advised that the ETSB is not required to provide licenses to Beloit. Mike McCommond asked what the purchase amount would be. Chair Michelle Pankow advised that the board previously voted to pay for licenses from the block as previously discussed.

Motion: Mike McCommond made a motion to approve the purchase of 4 licenses for South Beloit. **Second:** Joel Hallstrom

Motion carried by a unanimous vote

Eventide CAD Interface/Central Square Quote

John Girone provided ETSB Members with a quote from Central Square pertaining to logging recording interface software and the included services. The breakdown was as follows; \$8,400 for the interface an annual subscription fee and \$6,825 for services. The total: \$15,225. Girone also explained that without this interface it limits their searching Capabilities.

Motion: Mike McCommond made a motion to accept the quote presented by John Girone in the amount of \$15,225. **Second:** EJ Dilonardo

A Roll Call vote was conducted and results were as follows:

Pankow – yes	Truman – yes	Hallstrom – yes	McCommond – yes
Stockburger – yes	Gasparini – yes	Connors – yes	Redd – yes
Dilonardo – yes	Approved unanimously		

NENA Liability Issues Class Hosting

John Girone provided ETSB members with a quote regarding NENA classes. Girone said Rockford will host 2 days- June 23 and 25th. The cost for classes would be \$8,800.

Motion: Joel Hallstrom made a motion to approve the NENA classes in the amount of \$8,800 Motion carried by a unanimous vote.

OLD BUSINESS

Legislative Updates:

Carla Redd advised that there was a call yesterday. Legislative language for Part 1324, 1325 and 1326 are ongoing. 9 conversions to PSAPs have occurred. Grant funding report.

RockCom

Chair Michelle Pankow advised that there was a meeting 2 weeks ago. Two things happened. Sheriff Gary Caruana, Chief Rick Ciganek and Chair Michelle Pankow met with the 3 agencies outside of the airport that are still being dispatched by RockCom.

Chair Pankow stated that it was clear that those agencies did not have an understanding of what was going on and that there was the potential for them not to be with RockCom. A suggestion was made that the three agencies reach out to RockCom. Chair Pankow advised that it was their understanding that a connection was made but since the ETSB was not involved in those meetings it was unknown what discussions occurred. Since then, the ETSB Subcommittee did meet with RockCom. During that meeting, it was decided that Mercy would contact Chair Pankow which would have been last Friday but had not heard anything. Chair Pankow had a phone conversation (this morning) with Brandon, and he advised that Mercy would work with the ETSB to develop an operational plan for the three agencies, but ultimately it is not financially feasible to continue providing that dispatch service. Having said all that Chair Pankow said that working on infrastructure at this time is premature until those agencies made the commitment to be dispatched by Winnebago County and then an infrastructure plan should be developed. Same if these agencies decided to go with the city. Chair Pankow requested something in writing from Mercy. Mercy would meet with their Personnel and then again with the three agencies. Chief Ciganek affirmed that the three

Agencies had no idea what was happening with regard to this issue and each expressed that they did not want to stay with RockCom. ETSB member Carla Redd commented that this issue has been going on for far too long. Chair Pankow has continually updated the State Administrator on any updates.

Project Updates

State Financial Report

The 911 surcharge financial report has been submitted as per the deadline. Nothing has been heard.

911 Remodel Update

John Girone reported that it will be March 31st and should be completed by April 30th. Adam's office will be worked on the last Monday in March. Lighting will take place after April.

Strategic Planning Committee

John Girone advised the committee finally met. It was decided that they would like Elizabeth Russell and Jen Fey to prioritize the needs of the center so that a capital needs assessment can be formulated along with a timeline.

CAD Committee Update – John Girone

Committee met on Friday, mostly focused on GIS quotes which will be available for next meeting. Discussed the upcoming Fiber work and what will be involved in the outage. Todd Hughes said they want to relocate fiber and they are still investigating what impact it will have on 911 ops. He is advocating that only one center be taken down if required.

County Remodel

No updates per Jen Fey. Keep on Agenda for March.

G2 Station Alerting Access for Tyler Jones

Jen Fey asked what had been found regarding granting access to Tyler Jones. Todd Hughes Advised that nothing had changed with what he had advised previously. Chair Pankow said there were two parts involved in the process, Elizabeth was going to reach out to the company to see if the system could be separated and found that it could not be. The second part was Todd Hughes checking into the security issues. Todd Hughes advised that The City of Rockford carries the cyber insurance and the company baulks at having multiple administrators. They look upon that as a rogue employee which jeopardizes policy. Todd Hughes reminding the ETSB that the city took on this responsibility and as they are entering the renewal process he sees no better solution at this point but to keep it to one person as the administrator.

Adjournment

Motion: Joel Hallstrom

Second: Michelle Pankow Motion Carried. Meeting was adjourned.

The next scheduled meeting is Tuesday, March 11, 2025 at Rockford Fired Headquarters 204 S. 1st Street, Rockford, IL 61104