

MINUTES

WINNEBAGO COUNTY EMERGENCY TELEPHONE SYSTEM BOARD

Rockford Fire Headquarters – 204 S. 1st Street
January 14, 2025

I. CALL TO ORDER

Meeting called to order at 9:01 a. m.

II. ROLL CALL

Present: Chair Michele Pankow, EJ Dilonardo, Mike McCommond, Adam Truman, Joel Hallstrom, Carla Redd and Shawn Connors
Absent: Gary Caruana, Todd Stockburger, Dave Loria and Marc Gasparini
Guest: John Girone (911 Business Mgr) Rick Ciganek, Elizabeth Russell (911 Director/Rockford), Todd Hughes, Steve Schultz, Jason Zerr, Dan Magers, Adam Eich and Ed Kruzac Sandy Stansell (ETSB Secretary)

Minutes - December Meeting

Motion – Shawn Connors **Second** – EJ Dilonardo

Motion to approve carried by unanimous vote

Financials

Prior to the vote, John Girone directed the ETSB to line 429.10 on the financial report. He advised that the number was listed in error and finance will be correcting it. John Girone also advised that the amount under capital might be slightly more than was budgeted.

Motion - Shawn Connors **Second** – Joel Hallstrom

Motion to approve carried by unanimous vote

New Business

December Call Volume and Answering Reports

Were reviewed with no comment

911 Admin Remodel

ETSB reviewed the quote packet. John went over the options listed. Shawn Connors asked what the \$11,235.75 covered. Girone pointed to the first quote and options in the packet. Girone advised the second amount listed: \$3,613.00 pertains to the added cabinets. Connors asked if then he was asking for approval for both. Girone advised yes, they were in the amount of \$14,848.75.

Motion: Mike McCommond made a motion to approve the work in the amount of \$14,848.75.

Second: Adam Truman – a roll call was taken: Motion carried by a unanimous vote

Michelle Pankow – yes EJ Dilonardo – yes Shawn Connors - yes

Adam Truman – yes Joel Hallstrom – yes

Mike McCommond – yes Carla Redd - yes

UPS System Service Contract

John Girone advised ETSB members that the UPS contract pertained to both 911 buildings. The contract is for one year. Shawn Connors asked if they only offer 1 year. John Girone advised that they suggested one year due to the age of the equipment, which will need to be replaced in the near future.

Motion: Shawn Connors made a motion to approve the 1 year contract for UPS system in the amount of \$7,110.00.

Second: Carla Redd. Motion carried by a unanimous vote

OLD BUSINESS

Legislative Updates:

Carla Redd advised that the committee is meeting next month. The committee has been working on language.

RockCom

Chair Michelle Pankow advised that they had a zoom meeting with Mercy on December 20, 2024 with their legal counsel. There was confusion on party of Mercy as to where they were with the IGA. Mercy is concerned with their financial investment and the timeline. Chair Pankow assured ETSB members that there were no changes made to the 5 year contractual timeline agreed upon by the ETSB nor anything on the getting out without cause option. The ETSB would pay for the network to each center. No changes were made on any of the above. Chair Pankow suggested that a discussion with Durand, Shirland and Pecatonica to determine what they wanted to do should occur prior to the next meeting with Mercy. The following dates were discussed to meet. January 24th or January 28th. Chair Pankow said the ETSB would be updated at the February meeting. In addition, the 911 State Administrator would be updated on status.

County Remodel Update

John Girone reported that Jen Fey is still working on more quotes. Kitchen work is done. Adam's office will be worked on the last Monday in March. Lighting will take place after April.

CAD Upgrades

Monitors are installed at city and county. The CAD upgrade is on track for March 17, 2025. Central Square personnel will be onsite.

Two PSAP - EMD

EMD issues are in discussion

ASAP to PSAP

On hold until after the EMD discussions have been completed.

Strategic Planning Committee

John Girone advised that they are still trying to get a meeting scheduled.

CAD Committee Update – John Girone

Committee did not meet due to conflicts. Monitors were installed. City IT will be installing at the City Training room. They are testing Windows 11.

Adjournment

Motion: Mike McCammond

Second: Carla Redd Motion Carried. Meeting was adjourned.

The next scheduled meeting is Tuesday, March 11, 2025 at Rockford Fired Headquarters
204 s. 1st Street, Rockford, IL 61104