

MINUTES
WINNEBAGO COUNTY EMERGENCY TELEPHONE SYSTEM BOARD

Rockford Fire Headquarters – 204 S. 1st Street
May 13, 2025

I. CALL TO ORDER

Meeting called to order at 9:03 a. m.

II. ROLL CALL

Present: Chair Michelle Pankow, Gary Caruana, EJ Dilonardo, Mike McCommond, Adam Truman, Joel Hallstrom, Carla Redd (9:09), Dave Loria, Marc Gasparini and Todd Stockburger Absent: Shawn Connors

Guests: John Girone (911 Business Mgr) Director/Rockford), Jen Fey (911 Director/Winnebago) Steve Schultz, Kirk Wilson, Matt Cordonnier, Jason Zerr, Ed Kruzac, John Kelly, Charlie Cunningham and Sandy Stansell (ETSB Secretary)

Minutes – April meeting – Prior to vote, John Girone advised that the location of meeting was District 3 and not District 2. No further comments regarding the minutes.

Motion – Joel Hallstrom, accepting change stated above. **Second** – Gary Caruana

Motion to approve carried by unanimous vote

Financials – Motion - Adam Truman **Second** – Dave Loria

Motion to approve carried by unanimous vote

New Business

April Call Volume and Answering Reports – No Comments

County 911 Radio Consultant - RFCC

Rick Cignarek advised that Jen Fey was called to court. Cignarek advised that this were moving forward. Survey was back from all of the departments and meetings were planned. That is all we have on the consultant right now.

City Training Room/paint and floor quote

John Girone reminded ETSB members that regarding the budget they decided on approving \$105K for overall renovations. The reno projects are on track to come in under budget. The quote presented was from Hammer works, who did reno in the Adm office. This will be for new carpet squares and base, painting walls and door frames. Total \$16,800K.

Motion: Mike McCommond **Second:** Todd Stockburger

A roll call vote was taken:

Pankow- Yes, Caruana- Yes, Dilonardo- Yes, McCommond- Yes, Truman- Yes, Hallstrom- Yes, Redd- Yes, Loria- Yes, Gasparini- Yes and Stockburger- Yes

Motion carried by a unanimous vote.

Training Room Cabinets

There will be a cabinet built along the west wall in training room. The quote in the amount of \$15,364.08 is from the same firm, Modern Space Techline that did reception area.

Motion: Joel Hallstrom **Second:** Dave Loria

A roll call vote was taken:

Pankow- Yes, Caruana- Yes, Dilonardo- Yes, McCommond- Yes, Truman- Yes, Hallstrom- Yes, Redd- Yes, Loria- Yes, Gasparini- Yes and Stockburger- Yes

Motion carried by a unanimous vote.

Division Adm. Desk

John Girone presented a quote from Modern Space Techline in the amount of \$7,845.02

Motion: Mike McCommond **Second:** Gary Caruana

A roll call vote was taken:

Pankow- Yes, Caruana- Yes, Dilonardo- Yes, McCommond- Yes, Truman- Yes, Hallstrom- Yes, Redd- Yes, Loria- Yes, Gasparini- Yes and Stockburger- Yes

Motion carried by a unanimous vote.

Nelson System Eventide

John Girone first pointed out to the ETSB that the items listed on the quote highlighted by the circles next to each of items indicates that these were overlooked so were not included on the first quote that was approved—so these are in addition to what was discussed by the board initially.

Quote amount w/additions: \$142,365.00

ETSB approved(past meeting) \$130,647.50

Current Invoice w/additions \$136,055.00

Additional amount needed \$ 5,407.50

The ETSB discussed how they should proceed and decided to take a vote for the approval of the additional amount of \$5,409.50.

Motion: Marc Gasparini **Second:** Gary Caruana

A roll call vote was taken:

Pankow- Yes, Caruana- Yes, Dilonardo- Yes, McCommond- Yes, Truman- Yes, Hallstrom- Yes, Redd- Yes, Loria- Yes, Gasparini- Yes and Stockburger- Yes

Motion carried by a unanimous vote.

Northwest Fire

John Girone advised ETSB members that Northwest was looking for the ETSB to fund the interface to CAD for fire reporting software. Girone said that this is similar to what the ETSB pays for Central Square to the Firehouse interface. A breakdown for costs from Central Square was provided to ETSB members. The initial connection services including first year licensing would be \$12,155.00. Subsequent yearly licensing for interface, \$6,500. Chair Pankow asked if the ETSB would be covering the subsequent yearly licensing. John Girone advised no, this was just for the initial start-up. Chair Pankow asked if there was a motion to approve the one time costs for the Central Square interface.

Motion: Joel Hallstrom **Second:** Dave Loria

A roll call vote was taken:

Pankow- Yes, Caruana- Yes, Dilonardo- Yes, McCommond- Yes, Truman- Yes, Hallstrom- Yes, Redd- Yes, Loria- Yes, Gasparini- Yes and Stockburger- Yes

Motion carried by a unanimous vote. Carla Redd asked if there would be any other agencies that we would have to look for in doing this interface for. John Girone advised that yes, we would need to get the word out through either the Winnebago County Chief's Association or MABAS. There is a significant cost savings to use this product.

OLD BUSINESS

RockCom

Chair Michelle Pankow advised ETSB members that their last communication was in mid April in which she reached out to Mercy to see where they were at with the IGA. Mercy advised that they were in direct contact with the State Administrator to keep her updated. Mercy said they are talking with the three agencies to advise they need to transition out 3-6 months. Mercy/Rock Com will be done dispatching on 10/31/25. Chair Michele Pankow advised ETSB members that she will reach out to the State Administrator with the above information. Chair Pankow said the ETSB will not be moving forward on the SAP. Secondary Answering Point.

Marc Gasparini asked who will be taking over the dispatch of the three agencies. Chair Pankow advised that the agencies will decide where they want to go. Chair Pankow reminded board members met with these agencies back in January and they were not aware of anything. Attorney John Kelly informed ETSB members that he has not heard anything further. Kelly advised that State Administrator, Cindy did retire on 2/28/25 but was hired back as a contracted consultant on a 3-6 month basis until the Governor names her replacement. Attorney Kelly commented in terms of the outcome of this process it took a long time to get to what it should have been. Chair Pankow agreed.

Project Updates:

John Girone advised that the Administrative offices were completed. The Director's office should be completed next month. The light fixtures will be completed soon. That will require staff to move up to county 911 for about 2 weeks. Jen Fey said the cabinets in the county 911 kitchen are ordered and should be about 2 weeks.

Legislative Updates:

Attorney John Kelly advised that there were 3 weeks left in session. The bill passed for 911 TC 911 CPR training mandate in the house. There is a 5/14 hearing at the Senate. Attorney Kelly believes that will pass. There is also a bill introduced to extend Chicago surcharge and the State added amendments to that bill. The amendments are basically non-substantive and deal with language changes and other procedural issues. No change in surcharge. That bill has passed the House. 911 organizations have reviewed the changes. On 4/29 911 went to Springfield. There was some good communication with legislators regarding the increase of surcharge. There were only two legislators who were not for the increase. There was about 50 in both House and Senate who were in favor. 911 personnel do not believe however that they will be able to get this passed this session. They will try to get a bill introduced in time for the veto session for the fall or session in the spring. The increase would go to one dollar.

CAD Committee Update

John Girone advised that Central Square will be present on Monday to upgrade the production version of CAD to the most current version. There will be three days after that of onsite support to fix anything that still needs their attention. Remaining computers will be added thereby changing out the old in the next few months.

Strategic Plan

Elizabeth Russell and Jen Fey are preparing a list of capital improvements that will be needed for the next 3 years. Lieberts and UPS systems at both centers will probably be on the list.

Adjournment:

Motion: EJ Dillonardo **Second:** Todd Stockburger

Motion carried and meeting was adjourned. The next scheduled meeting is Tuesday, June 10, 2025 at Rockford Fire Headquarters – 204 S. 1st Street, Rockford, IL 61104