



Finance Department  
Central Services Division

**ADDENDUM TO RFP  
BROWNSFIELDS REDEVELOPMENT ASSESSMENT CONSULTANT  
RFP NO. 625-CD-071  
ADDENDUM NO.: 1**

07/15/2025

To: All Vendors:

Please make the following changes to the above-mentioned bid package.

**In answer to the following question(s):**

- 1) Does the 10-page limit include staff resumes (Section 4.4) and demonstrated experience/representative projects (Section 4.5)?

Answer: Yes, but please note that the 10 pages can be double sided with content.

- 2) Does the brief proposal referenced in Section 4.6 apply to the 10-page limit?

Answer: Yes.

- 3) Is there an MBE goal?

Answer: No.

- 4) Should page 1 of the RFQ be page 1 of the response? Does this count towards the page limit?

Answer: The cover page of the RFQ requesting vendor information and the required EEO forms do not count toward the page limit. These forms can be placed at the beginning of the response.

- 5) Where should the forms be placed in our response? Do the forms count towards our page limit?

Answer: The cover page of the RFQ requesting vendor information and the required EEO forms do not count toward the page limit. These forms can be placed at the beginning of the response.

- 6) Will the resumes count towards the page limit?

Answer: Yes. Condensed resumes are preferred.

- 7) Could you advise on the time turnaround it takes from when a firm applies for WBE certification to when they are accepted into the program?

Answer: The turnaround time for application and acceptance can range from one to two weeks.

All other portions remained unchanged.

**A copy of this addendum or a reference thereto must be included with your bid or the bid will not be read or considered.**

If you have any questions please contact the Central Services Division at 779-348-7164.