

**IN THE UNITED STATES DISTRICT COURT
FOR THE NORTHERN DISTRICT OF ILLINOIS
WESTERN DIVISION**

THE UNITED STATES OF AMERICA and)

THE STATE OF ILLINOIS)

Plaintiffs,)

v.)

THE CITY OF ROCKFORD, ILLINOIS,)

Defendant.)

Civil Action No. 3:15cv50250

**CONSENT DECREE
APPENDIX F**



**EROSION & SEDIMENT CONTROL
PLAN REVIEW
AND
REGULATORY INSPECTIONS
STANDARD OPERATING
PROCEDURES**

June 2015

1.0 General

The purpose of this Standard Operating Procedure (SOP) for plan review and erosion and sediment control regulatory inspections is to comply with Part II, A.3 of the City of Rockford's NPDES Stormwater Permit (ILS000001). This document addresses the City's procedures for reviewing erosion and sediment control plans; Stormwater Pollution Prevention Plans (SWPPP) and performing regulatory site inspections.

2.0 Legal Authority

Legal authority for the City's Erosion and Sediment Control Program is found in the City's Code of Ordinances Chapter 109, Article 3. This City of Rockford Code provides City staff the authority to access properties for inspections. Chapter 109, Article 3, the Stormwater Technical Manual and the ILR10 Permit provides specific erosion and sediment control requirements.

3.0 Staffing

Staff from the Department of Public Works shall conduct the reviews of the erosion and sediment controls (ESC) plans and SWPPPs. The primary public works staff that will be trained in plan review include the following positions: Engineering Operations Manager and the Stormwater Program Managers. Training shall be from in-house and external training sources as approved by the Engineering Operations Manager and the Stormwater Program Manager(s).

Staff from the Department of Public Works, Engineering Division shall be responsible for performing permit compliance inspections. The primary public works staff that will be trained to perform full site inspections will be the following positions: Engineering Operations Manager, Stormwater Program Manager(s), Stormwater Coordinator and designated Project Managers Engineering Techs. Each team member shall be trained to perform the inspections as referenced in the ILR10 construction permit and shall be familiar with this document. Training shall be from in-house and external training sources as approved by the Engineering Operations Manager and the Stormwater Program Manager(s). Project Managers and Engineering Technicians can perform inspections provided they have the above training and are approved to perform inspections by the Engineering Operations Manager and the Stormwater & Environmental Program Manager.

All training shall be in accordance with the Standard Operating Procedures for Stormwater and Environmental Education.

The following equipment shall be utilized when performing inspections: a copy of the SWPPP and erosion and sediment control plans, clipboard, inspection form, camera, personal protection equipment. Personal protection equipment shall include:

- Hard hats – required on all sites with equipment running overhead or as required by the contractor.
- Safety vests – required on all sites.
- Work boots, rubber boots or hip waders (depending on site conditions).

Safety while doing any inspection is a top priority. Staff should always be aware of their surroundings as well as the location of equipment operating in the area.

1.0 **Review and Approval of Erosion and Sediment Control Plans and Stormwater Pollution Prevention Plans**

Pursuant to Article 5 of the City's Stormwater Management Ordinance and the City's Subdivision and Site Plan Review Processes, the Stormwater Administrator, or their designee will review Stormwater Pollution Prevention Plans (SWPPPs) and erosion and sediment control (ESC) plans for compliance with Articles 3, 5 and 6 of the City's Code of Ordinances Chapter 109 and with the requirements of ILR10, the *IL Urban Manual* and the City's Stormwater Technical Manual. This review, which is one component of the overall plan review process conducted by the City, covers both construction and post-construction stormwater controls. Construction shall not commence on a project until the City has conducted this review and issued its approval of the SWPPP and ESC plan through issuance of a Grading and Stormwater Discharge Permit or through issuance of a Building Permit.

This SOP applies to all construction projects involving one acre or more of land disturbance or involving less than one acre of land disturbance but that are part of a larger common unit of development, including municipal projects. All such projects are required to obtain and comply with the IEPA Construction General Permit (ILR10) and have the SWPPP and ESC plan reviewed and approved by the City of Rockford Department of Public Works. As part of the review process, all project applicants must submit a Grading and Stormwater Discharge Application which identifies the parties responsible for both the temporary stormwater controls utilized during construction and the parties responsible for ongoing operation and maintenance of post-construction stormwater controls. The SWPPP and ESC plan review checklist (Attachment A) and the City's Stormwater Technical Manual will be used by the Department's Stormwater Program Manager and staff to review all projects requiring an IEPA construction general permit. The project owners or their consultants are required to submit ESC plans and SWPPPs to IEPA and to the City for review and approval as part of the City's process for issuing a Grading and Stormwater Discharge Permit. Work at the site is prohibited until it has obtained permit coverage and is authorized to discharge stormwater under ILR10 and until the City has provided its approval through issuance of a Grading and Stormwater Discharge Permit or the Building Permit. Submittals to IEPA will be verified on the website referenced in Section 5.0.

Subsequent revisions to construction plans after initial City approval must be reviewed and approved by the Stormwater Administrator or designee in accordance with the process described above. The Stormwater Administrator will conduct his/her review pursuant to the ordinance requirements in place at the time of the new review. If the Stormwater Administrator determines that the revised plans are in compliance, an amended Grading and Stormwater Discharge Permit may be issued.

Plan submittal, review and approval will be tracked by the Public Works Department – Engineering Division (PWE) and the Community & Economic Development Department – Construction & Development Services Division (CDS) using the Hansen tracking system. PWE and CDS manage this tracking system and will enter all new projects into the tracking system in accordance with the City's Plan Review Process. The project's status is updated in the system as each review is completed and approved. The Engineering Division, also, utilizes Excel to track plan submittals, reviews and approvals.

5.0 Inspections

The City's oversight inspection program consists of pre-construction inspections where applicable, field inspections and drive-thru inspections. Many active construction sites are viewed by staff while driving to other appointments. Any active construction site that is believed not to have the necessary IEPA or City of Rockford approvals will be inspected for compliance.

If a construction site is found not to have the necessary IEPA or City of Rockford permits a stop work order shall be issued until the proper documents are submitted and approved.

Any milling of parking lots or road projects that are larger than one acre shall be considered maintenance and no IEPA construction permit is required. Any parking lot or road projects larger than one acre that are having material removed down to the sub-base also do not require IEPA construction permitting provided there is less than one acre of disturbance to the subsoil and the adjacent area. (These requirements will be revised as necessary to be consistent with any revisions to the IEPA construction general permit.) These sites shall also have erosion and sediment control measures (BMP's) in place as needed to reduce and/or eliminate sediment runoff.

The Illinois Environmental Protection Agency (IEPA) issues NPDES permits to construction sites and maintains information on permitted sites on their website. The City will work with the local office of the Illinois Environmental Protection Agency to review its list of permitted sites. The City shall also utilize the website below to make sure all NPDES permitted sites have obtained the proper City of Rockford approvals.

<http://dataservices.epa.illinois.gov/NoticesofIntent/ConstructQuickSearch.aspx>

Sites with less than one acre of disturbance or do not require NPDES permitting shall have erosion and sediment control measures in place as needed to reduce and/or eliminate sediment runoff. These sites shall be inspected at the City's discretion based on the proximity of environmentally sensitive areas, citizen complaints and past contractor compliance issues.

5.1 NPDES Permitted Facilities

All Construction sites regulated under IEPA general construction permit (ILR10) shall be inspected by the City's Public Works – Engineering Division. Sites that have not begun construction activity or are inactive (no construction activity) and have been temporarily stabilized shall receive drive thru inspections only (Section 6.3) until such time as construction begins or re-commences. Sites that have been final stabilized as defined in the ILR10 permit are not required to be inspected and either the City's Hansen System or the Engineering Division's Excel tracking system will indicate that final stabilization has been achieved.

5.2 City of Rockford Projects

Any City of Rockford project of 1 acre or more in land disturbance or with less than one acre of land disturbance but that is part of a larger common unit of development shall comply with the requirements of the NPDES (ILR10) general construction permit. These projects are subject to the same inspection requirements as a private property project.

5.3 Citizenry Complaints and Past Known Noncompliance Record

The City has a citizen complaint program which includes a hotline (779-348-7300) for phone calls and the City's website (www.rockfordil.gov). Complaints from the public are recorded and investigated. Every citizenry complaint will be followed up with a field inspection by City staff within three business days.

Monthly inspections shall be completed for construction companies, property owners and/or developers that have had an administrative order issued within the past year. If an additional administrative order has not been issued within a year from the last administrative order issuance then the City will return to the normal inspection process. If non-compliance continues then additional enforcement procedures will take place (see Section 8.0).

6.0 Field Inspection Program

This section describes the procedures for performing field inspections of construction sites. These inspections are a critical component of this program.

6.1 Inspection Priority and Frequency

Field inspections may be scheduled in advance with the contractor though the preference is to perform inspections without prior notice. Field inspections will be prioritized at the City's discretion. Factors for prioritization will be based on: citizen complaints, proximity to environmentally sensitive areas, date construction commenced, previous noncompliance of the owner, contractor or consultant or random site visits.

All NPDES permitted construction sites on which construction has commenced shall have a full erosion and sediment control inspection completed a minimum of two (2) times during the construction season (May 1st – November 30); provided, however, that sites for which an alternate inspection frequency is specified by Section 5.1 or Section 5.3 of this SOP shall be inspected as stated in that Section. The first full erosion and sediment control inspection for each site will be conducted within the first two weeks of the construction start date as noted on the grading and stormwater discharge permit. In the situation where construction continues beyond the season additional inspections shall be completed a minimum of once every three months. Sites/contractors with past compliance issues will be inspected monthly in accordance with Section 5.3. In lieu of full inspections, drive thru inspections (Sec. 6.3) shall be completed on sites that are inactive (no construction activity) and have been temporarily stabilized. Sites that have been final stabilized as defined in the ILR10 general construction permit are not required to be inspected under this SOP.

6.2 Pre-Construction Inspections

When a project is adjacent to an environmentally sensitive area a pre-construction inspection shall be completed to confirm all necessary BMP's are in place prior to the commencement of any land disturbing activity other than those associated with BMP placement.

Environmentally sensitive areas are areas such as wetlands, creeks, rivers, drainageways, IEPA designated superfund sites, site with endangered species and areas with steep slopes (6% or greater).

Attachment B is a copy of the Pre-Construction Checklist.

6.3 Drive Thru Inspections

Drive thru inspections shall be utilized to document visits to sites that do not constitute a full erosion and sediment control site inspection. A drive thru inspection does not replace a full erosion and sediment control site inspection; it is an assessment of the site conditions to determine if a more detailed inspection is required. Drive thru inspections may be scheduled or may be conducted on an ad hoc basis as City inspectors drive by or through a site during the course of other routine business. Drive thru inspection reviews include: cleanliness of the site and the condition of in-place BMP's. A copy of the Drive Thru Inspection Checklist, which will be completed during the inspection, is included as Attachment C of this document. If there are no deficiencies noted during the drive thru then no follow-up action is required. If there are minor deficiencies the site supervisor or owner shall be notified at the time of the inspection via an on-site meeting or a phone call to make the necessary corrective actions. If the deficiencies have not been addressed in a timely manner or the construction site has major deficiencies, a full erosion and sediment control site inspection shall be completed within 3 business days of the drive thru inspection. Major deficiencies include overall poor site conditions; poorly installed BMP's, failure of BMP's, evidence of sediment leaving the site or great potential that sediment can leave the site. Major deficiencies do not include routine maintenance of structural controls where the site is generally in good condition and there is no evidence that routine maintenance is not conducted in a timely manner. The drive thru inspections results shall be documented according to Section 9.0.

6.4 Full Erosion and Sediment Control Site Inspection

The full Erosion and Sediment Control Site Inspection Form (Attachment D) shall be completed during the inspection and any deficiencies will be reviewed with the site supervisor, if available. A letter (Attachment E) describing the inspection report results will be sent to all responsible parties as detailed on the ILR10 Notice of Intent, typically the owner and/or contractor. When deemed applicable, pictures shall be taken to document site conditions.

The inspection form primarily focuses on site conditions including but not limited to: discharge points, disturbed areas that have not been final stabilized, structural control measures, locations where vehicles enter and exit the site, evidence of discharges to Waters of the State and Best Management Practices (BMPs) effectiveness and condition. The SWPPP and inspection records will be reviewed if accessible. If the SWPPP is not accessible a follow up appointment will be scheduled to review the document.

The primary manuals the City will utilize for BMP installations and maintenance will be the Illinois Urban Manual and the IDOT Erosion and Sediment Control Field Guide for Construction Inspections. Other manuals may be utilized if approved by the City of Rockford.

The City shall confirm that corrective actions for major deficiencies identified during field inspections are completed in a timely manner either through certification provided by the site owner and/or operator or through follow-up inspections by the City. Major deficiencies include overall poor site conditions; ineffective or inappropriate BMPs; missing BMPs (i.e., BMPs required by the SWPPP but not installed or implemented); BMPs that were not installed or constructed correctly, and in accordance with good engineering practices and the Stormwater Technical Manual and the Illinois Urban Manual; and poorly maintained or implemented BMPs. Major deficiencies do not include routine maintenance of structural controls where the site is generally in good condition and there is no evidence that routine maintenance is not conducted in a timely manner. If the site owner/operator does not provide certification of all required corrective actions for major deficiencies within one week following the inspection, the City will issue a stop work order until such time as the deficiencies have been addressed and certified to the City. Deficiencies not addressed shall follow the enforcement procedures in Section 8.0. Status of corrective actions will be noted in the inspection and sampling log.

7.0 Termination of NPDES permits

Construction sites that meet the termination requirements in the ILR10 permit shall be listed as inactive and will no longer be inspected. Prior to termination, sites shall be reviewed to confirm final stabilization as detailed in the ILR10 General Construction Permit and construction best management practices have been removed. This review shall consist of a final inspection, which could be a field inspection or a drive thru inspection if appropriate, or certification by the construction site owner/operator.

8.0 Enforcement

Enforcement measures will be in accordance with Chapter 109, Article 13 and the City of Rockford Stormwater Division Enforcement Response Plan for corrective actions not remedied within the required timeframe.

9.0 Documentation and Record Management

Hard copies of site data (inspection reports and letters) will be filed by site name and/or address in file folders. In addition, digitized copies will also be saved in the Stormwater Drive on the City of Rockford computer system. Digitized information may include: SWPPP, inspection reports/checklists, letters, photos, correspondence, etc. These files will be saved as follows:

- 1) Open the Stormwater Drive (note: this drive has limited access for people who perform duties directly related to the City's stormwater program),
- 2) Open the Construction folder,
- 3) Open the COR Inspection folder,
- 4) Open the inspection folder for the current year,
- 5) If a folder for a site is already created open it and save the data. Inspection reports should be saved by date. If it is a new site create a new folder.

Any construction site where inspections carry over to the next year shall have the entire digitized inspection folder copied and pasted to the next year. All hard copy inspections shall be saved in the same file.

An excel spreadsheet for all inspections has also been created. This spreadsheet can be found in the Stormwater Drive in the folder entitled ***Inspection and Sampling Logs***. All spreadsheets are saved by year for easy tracking. Data includes: date, construction site name, type of inspection, NPDES permit # (if applicable), type of follow-up needed, date of follow-up and whether corrective actions have been addressed. Notes about the inspection can also be included.

SWPPP/ESC Plan review Checklist

Note: the SWPPP template IEPA references is the USEPA template. After reviewing the IEPA ILR10 permit and the USEPA SWPPP template the following items are required in all SWPPP:

Site Name _____

To be used on construction sites that require an IEPA NPDES stormwater permit (ILR10)

| SWPPP Content | Yes | NO | NA | Comments |
|---|-----|----|----|----------|
| Contact Information/Responsible parties | | | | |
| Project Owner & contact information | | | | |
| SWPPP Preparer Contact Information | | | | |
| Site Information | | | | |
| Project Name & Address | | | | |
| Latitude & Longitude (NOI is acceptable) | | | | |
| Discharge Information | | | | |
| Is project discharging to the City of Rockford's MS4? | | | | |
| Name of closest receiving waters | | | | |
| Runoff Coefficients after construction | | | | |
| Nature of Construction Activity | | | | |
| Description of Project | | | | |
| Size of project (total size & area to be disturbed) | | | | |
| Sequence of Construction (major soil disturbing) | | | | |
| Allowable Non-stormwater Discharges | | | | |
| Site Maps | | | | |
| Drainage patterns before and after major grading activities | | | | |
| Vehicle entrance & exit locations plus controls to prevent offsite tracking | | | | |
| Total site areas and areas of soil disturbance | | | | |
| Location and types of all structural and non-structural controls | | | | |
| Areas where stabilization practices are to occur | | | | |
| Material and equipment storage areas | | | | |
| Stockpile locations | | | | |
| Locations of surface waters and wetlands | | | | |
| Location(s) where storm water discharges from site | | | | |
| Inspections & Maintenance | | | | |
| Inspection Schedule & procedures | | | | |
| Procedures for corrective actions | | | | |
| Person(s) responsible for corrective actions | | | | |





Standard Operating Procedures for Erosion and Sediment Control Regulatory Inspections

| SWPPP Content | Yes | No | Na | Comments |
|---|-----|----|----|----------|
| Documentation requirements | | | | |
| Endangered species (NOI is acceptable) | | | | |
| Historic Preservation (NOI is acceptable) | | | | |
| Other required permitting (if applicable) | | | | |
| Does the SWPPP address protection of endangered species or historic preservation? (if applicable) | | | | |
| Erosion & Sediment Controls - Should include specifications and location on maps (Illinois Urban Manual to be used for guidance) | | | | |
| Note: these are common controls used onsite in the area. Other BMP's may be necessary or more effective | | | | |
| Perimeter controls | | | | |
| Sediment Trackout Controls | | | | |
| Stockpile Controls | | | | |
| Inlet Protection Controls | | | | |
| Stabilization Practices | | | | |
| Concrete washout | | | | |
| Other Controls | | | | |
| Post Construction Runoff | | | | |
| Are post construction runoff measures included to minimize pollutants after construction is completed? | | | | |

SWPPP & ESC Plan Reviewer _____

Date of Plan Review _____

City of Rockford

City of Rockford

Standard Operating Procedures for Erosion and Sediment Control Regulatory Inspections

Attachment B

Pre-Construction Checklist

The pre-grading checklist shall be completed when a project is adjacent to an environmentally sensitive area.

Date: _____

Project Name: _____

Inspector: _____

1. Are all required certifications signed and included in the SWPPP? Yes _____ No _____

2. Is the SWPPP located onsite? Yes _____ No _____

Location of the SWPPP _____

3. Has the SWPPP manager and Inspector been identified? Yes _____ No _____

4. Has the primary contractors been identified and the NOI updated (if necessary) Yes _____ No _____

5. Are all required BMP's (inlet protection, perimeter controls, stabilized construction entrance, etc.) installed? Yes _____ No _____

Any question answered "NO" must be corrected prior to the start of grading.

Comments: _____

Inspector Signature: _____ Date: _____



City of Rockford

Standard Operating Procedures for Erosion and Sediment Control Regulatory Inspections

Attachment C

Drive Thru Inspection Checklist

A Windshield inspection is a windshield survey of site conditions at a construction site. A windshield inspection will be acceptable for sites with no visible corrective actions or with minor maintenance issues provided the site supervisor is contacted and the maintenance items are addressed. A follow-up must be completed to confirm maintenance has been completed. Sites with significant maintenance needs will have a stormwater construction site inspection completed (see Standard operating Procedure for Regulatory Erosion and Sediment Control Inspections Section 5.3 & 5.4).

Construction Site Name: _____ Date: _____

Inspector: _____

Site Conditions:

1. Site is clean and well maintained (trash and debris picked up, streets clean, no spills, etc.)

Yes ____ No ____

2. All visible BMP's are maintained and there are no corrective actions needed.

Yes ____ No ____ NA ____

3. Minor BMP maintenance is needed and the Site Manager has been contacted.

Yes ____ No ____ NA ____

4. Name of Site Contact: _____

5. Phone # _____

6. Date of Follow-up (if necessary): _____

7. All maintenance items addressed: Yes ____ No ____

8. If maintenance items were not addressed or additional maintenance is noted during the follow-up visit a stormwater construction site inspection will be done.

9. Is there evidence of sediment leaving the site? Yes ____ No ____

10. Is a Stormwater Construction Site Inspection Needed? Yes ____ No ____

Comments: _____

Inspector Signature: _____ Date: _____

Provide Copy to Stormwater & Environmental Team

City of Rockford

Standard Operating Procedures for Erosion and Sediment Control Regulatory Inspections

Attachment D

**City of Rockford
Erosion and Sediment Control Site Inspection Report**

| General Information | | | |
|---|--|--|--|
| Project Name | | | |
| NPDES Tracking No. | | Location | |
| Date of Inspection | | Start/End Time | |
| Inspector's Name(s) | | | |
| Inspector's Title(s) | | | |
| Inspector's Contact Information | | | |
| Describe present phase of construction | | | |
| Inspection Type: | | | |
| Random Site Visit _____ Citizen Complaint _____ Date Received _____ Time Received _____ | | | |
| Weather at time of this inspection? | | | |
| <input type="checkbox"/> Clear <input type="checkbox"/> Cloudy <input type="checkbox"/> Rain <input type="checkbox"/> Sleet <input type="checkbox"/> Fog <input type="checkbox"/> Snowing <input type="checkbox"/> High Winds <input type="checkbox"/> Other: | | | |
| Temperature: _____ | | Date of last Rain Event (> 0.5") _____ | |
| Have all discharge points been inspected? <input type="checkbox"/> Yes <input type="checkbox"/> No | | Are there any discharges at the time of inspection? <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| If yes, describe: | | | |
| Was the SWPPP onsite and available for review? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Onsite but not Accessible/Reviewed | | | |

Site-specific BMPs

- Utilize the SWPPP and the erosion and sediment control plans (if accessible) to determine types and locations of BMP's for the site.
- Describe corrective actions initiated, date completed, and note the person that completed the work in the Corrective Action Log.

| | BMP | BMP Installed? | BMP Maintenance Required? | Corrective Action Needed and Notes |
|---|-----|--|--|------------------------------------|
| 1 | | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| 2 | | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| 3 | | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| 4 | | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| 5 | | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| 6 | | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| 7 | | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| 8 | | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| 9 | | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No | |

Overall Site Issues

Below are some general site issues that should be assessed during inspections. Customize this list as needed for conditions at your site.

City of Rockford

Standard Operating Procedures for Erosion and Sediment Control Regulatory Inspections

| | BMP/activity | Implemented? | Maintenance Required? | Corrective Action Needed and Notes |
|----|--|---|---|---|
| 1 | Are all slopes and disturbed areas not actively being worked properly stabilized? | <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA | <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA | |
| 2 | Are natural resource areas (e.g., streams, wetlands, mature trees, etc.) protected with barriers or similar BMPs? | <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA | <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA | |
| 3 | Are perimeter controls and sediment barriers adequately installed (keyed into substrate) and maintained? | <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA | <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA | |
| 4 | Are discharge points and receiving waters free of any sediment deposits? | <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA | <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA | |
| 5 | Are storm drain inlets properly protected? | <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA | <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA | |
| 6 | Is the construction exit preventing sediment from being tracked into the street? | <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA | <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA | |
| 7 | Is trash/litter from work areas collected and placed in covered dumpsters? | <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA | <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA | |
| 8 | Are washout facilities (e.g., paint, stucco, concrete) available, clearly marked, and maintained? | <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA | <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA | |
| 9 | Are vehicle and equipment fueling, cleaning, and maintenance areas free of spills, leaks, or any other deleterious material? | <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA | <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA | |
| 10 | Are materials that are potential stormwater contaminants stored inside or under cover? | <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA | <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA | |
| 11 | Are non-stormwater discharges (e.g., wash water, dewatering) properly controlled? | <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA | <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA | |
| 12 | (Other) | <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA | <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA | |

General Comments

Inspector Signature: _____ Date: _____

City of Rockford

Standard Operating Procedures for Erosion and
Sediment Control Regulatory Inspections



Timothy Hanson
Director
Public Works Department

Attachment E

September 5, 2013

(Insert Name & Address
of permit holder)

RE: Erosion Control Inspection at (insert name of facility) (ILR10 insert permit #)

Dear Mr. / Ms. ;

A soil erosion and sediment control inspection was conducted on September 4, 2013 by the City of Rockford. The purpose of the inspection was to determine the effectiveness of soil erosion and sediment control measures in preventing water pollution.

The site inspection identified the following items needing your attention to meet the requirements of your NPDES permit as well as the City of Rockford Code of Ordinances:

- 1.
- 2.
- 3.
- 4.
- 5.

Under the Illinois Construction General Permit (ILR10), all corrective actions must be completed in a timely manner. Please provide a response to this letter within 7 days certifying all corrective actions have been completed or provide an estimate for completion along with an explanation for the delay. Failure to do so will result in a Stop Work Order being posted until all corrective actions have been addressed. Please send the certification via email.

Please note, the ILR10 general construction permit was updated and new requirements became effective August 1st, 2013. Please review the revised permit and adjust the SWPPP accordingly.

If you have any questions regarding this inspection, please contact the Stormwater Program Manager, Brad Holcomb at (779) 348-7611, or by email at brad.holcomb@rockfordil.gov.

Sincerely,

Matthew Vitner, P.E.
City Engineer

Cc.

City of Rockford

Standard Operating Procedures for Erosion and
Sediment Control Regulatory Inspections



Timothy Hanson
Director
Public Works Department

Erosion Control Inspection at

(ILR10)

Page 2 of 2

Photo #1

Picture description

Photo #2

Picture description

Photo #3

Picture description

Note: the attached photos indicate examples of corrective actions observed on this construction site. When performing maintenance as indicated in the photos, check the entire site for other areas with similar maintenance needs.