

MINUTES
WINNEBAGO COUNTY EMERGENCY TELEPHONE BOARD
204 S. FIRST STREET, ROCKFORD, IL
August 14, 2018

I. CALL TO ORDER

Meeting was called to order at 9:01 a.m.

II. ROLL CALL

Present: Don Shoevlin, Barb Berman, Pat Hoey, Dan O'Shea, Chuck Lynde, Rob Martin, Don Carlson and Joel Hallstrom. Note: ETSB Secretary Sandy Stansell conducted the meeting on behalf of the Board Chairman and Co-Chair who were not present.

Absent: Derek Bergsten, Todd Stockburger and Gary Caruana

Guests: Leigh Sterrenberg, Glenn Trommels, Thad Martin, Mark Karner, Mike McCammond, Sandy Stansell, Doug Pann, Carla Paschal, Steve Alvey

III. APPROVAL OF MINUTES

Barb Berman made a motion to approve the July minutes. Motion was seconded by Dan O'Shea. Motion carried.

IV. FINANCIAL REPORT

Prior to the approval of the financial reports Chuck Lynde asked if there was a dollar amount regarding the mobile portion of the project that the ETSB would pay. Pat Hoey advised that the document handed out by Glenn Trommels at the last meeting did contain numbers. Glenn Trommels advised that those numbers were based on those agencies who responded back and were ball park numbers. Sandy Stansell asked Carla Paschal if she had any comments regarding the financial reports. Carla Paschal advised that the State was a couple of months behind in their remittance and hopefully will catch up soon. Dan O'Shea made a motion to accept the financials as presented and Rob Martin seconded the motion. Motion carried by a unanimous vote.

V. Old Business

CAD/RMS Update

Sandy Stansell called upon Division Administration Leigh Sterrenberg for an update. Sterrenberg advised that she would defer that to Glenn Trommels. Glenn Trommels advised board members that a structure change had taken place since the previous board meeting. Trommels advised that model was being retooled and now the City of Rockford has decided to finance and own that project. Trommels stated that this new model was discussed with City and County Finance; Carrie Haggerty and Carla Paschal for their approval. The City would take out the loan and then enter into an agreement with the ETSB. In turn the ETSB would pay the City of Rockford back. Trommels said the financing estimate was 3.5%. Trommels advised that a draft IGA or Intergovernmental Agreement would be handed over to the ETSB Attorney for review hopefully by the end of the week. Trommels said once the City signs with TriTech the ETSB won't begin paying until 12 months after the signing. Trommels goal is to get the TriTech contract signed in October. There would be another IGA with the County by October. Trommels advised

that the existing CAD has reached end of life so he is in discussions with Motorola for a proposal that will cover CAD support over the next 18 months. Pat Hoey asked when IGA's from all the other agencies have to be done. Trommels advised in order to keep the project moving he would be pushing for the ETSB and County first. Also, this would be an option for the other agencies so that each one could be handled individually. Chuck Lynde asked if the numbers that have been discussed previously would not include keeping the current CAD running. Lynde also asked if everyone who gets in the project would be expected to fund the costs associated to keeping the current CAD up and running. Pat Hoey stated that anytime any changes are needed with RMS there seemingly is always a \$10 thousand dollar upfront charge. Dan O'Shea stated that this is usually the norm with any company. Sandy Stansell thanked Glenn Trommels for his continued work with this project.

Consolidation

Pat Hoey advised board members that Steve Haberman and Brian Meltzer from Mission Critical Partners would be provided a presentation immediately following the 911 ETSB meeting. Hoey advised that the meeting was for the Consolidation Team and all 911 Board Members and Stakeholders were invited to stay. Hoey said the presentation would not be open to the media, however.

MCP handed out a 4 slide printed presentation to provide a brief overview as to where they are with the draft report. This presentation covered how the report is organized. There would be a more in depth presentation at the completion of the meeting.

NG 911 Update

Sandy Stansell informed the board that things were moving nicely. Stansell asked Glenn Trommels to provide members with an update from the iFiber Board of which he chairs. Trommels said that the iFiber board has decided to apply for CLEC certification. Trommels said the ALJ (Administrative Law Judge) made a ruling that was most likely in error. ICC's attorney confirmed that her ruling stating that iFiber needed to have SSP status versus CLEC status, which was definitely in error and this should not pose as a concern for iFiber's requirement to become a CLEC.

WinGis Services

Glenn Trommels advised that WinGis has started work on cleaning up the database. Trommels said having an outside entity perform this service would have cost the ETSB about \$40 thousand dollars to do so. Trommels stated that the ETSB Attorney has crafted an IGA in which members were provided a copy. Trommels said he would be looking for a vote at next month's meeting, giving all members an opportunity to review it.

Auditor for ETSB Surcharge

Per the ETSB's request during previous meeting, Ann Johns and Carla Paschal came back with 5 vendor quotes that were received in response to the ETSB Auditor RFP. Ann Johns advised members that one vendor had experience with County ETSB's and some of their clients include DeKalb County, Boone County, Peoria County along with a number of dispatch agencies. Ann Johns said that vendor or company is Sikich. Carla Paschal offered full disclosure that she was a previous employee of this company. Dan O'Shea said the board should take a vote to go with Sikich LLP because of their experiences with ETSBs and local agencies. Chuck Lynde advised that he would request that it get held over. Sandy Stansell asked if the board wished to vote on this issue today. Pat Hoey said that Dan O'Shea made a motion so the board should vote on that motion.

Sandy Stansell restated that Dan O'Shea made a motion to move forward accepting Sikich LLP as the vendor. The motion was seconded by Rob Martin. The motion was approved by a unanimous vote. There was one no vote made by Chuck Lynde.

VI. New Business

July Call Volume and Call Answer Reports

Call volume reports were handed out to Board Members. Chairman Derek Bergsten advised that it had been a busy month for both centers as storms increased the call volume.

Next 911 Board Meeting

Don Carlson made a motion to adjourn and it was seconded by Don Shoevlin. The meeting was adjourned. The next 911 Board meeting will be held at Rockford Fire Headquarters on September 11, 2018 at 9:00 a.m.