

MINUTES
WINNEBAGO COUNTY EMERGENCY TELEPHONE BOARD
204 S. FIRST STREET, ROCKFORD, IL
July 10, 2018

I. CALL TO ORDER

Meeting was called to order at 9:00 a.m.

II. ROLL CALL

Present: Derek Bergsten, Todd Stockburger, Don Shoevlin Barb Berman, Pat Hoey, Dan O'Shea, Chuck Lynde, Gary Caruana, Rob Martin, Joel Hallstrom,

Absent: Don Carlson

Guests: Leigh Sterrenberg, Glenn Trommels, Thad Martin, Mark Karner, Mike McCammond, Sandy Stansell, Doug Pann, Carla Paschal, Steve Alvey

III. APPROVAL OF MINUTES

Barb Berman made a motion to approve the June minutes. Motion was seconded by Don Shoevlin. Motion carried.

IV. FINANCIAL REPORT

Prior to the approval of the financial reports Chairman Derek Bergsten advised the board that the state has combined cellular and landline surcharge when they used to break each out. Dan O'Shea asked why equipment repairs and maintenance costs had gone up. Chairman Bergsten advised that he would check into it and get that information out to the board. Dan O'Shea made a motion to approve and the motion was seconded by Rob Martin. Motion carried by a unanimous vote. Chairman Bergsten asked ETSB members to send him budgetary items for the next fiscal year so that he can send to Carla Paschal.

V. Old Business

CAD/RMS Update

Glenn Trommels advised that at the last meeting he handed out an overview of the CAD/RMS and Mobile process. Trommels said he also asked for guidance from the board on whether the ETSB would pay for the Mobile Client portion. Chairman Bergsten asked Trommels if he could go over the costs. Trommels provided the board with document that contained a breakdown of CAD/RMS purchase and yearly maintenance costs and the same for Mobile. Trommels said the costs were an estimate based on today's purchase price. CAD/RMS included a 3% Interest Rate over a period of 5 years which Include cost of the financial vehicle at \$300,000 dollars per year and for Mobile, \$174,000 dollars per year. Trommels advised that these figures were based on 250 Law Enforcement and 79 Fire Clients. Trommels stated that not all Fire Departments have responded back with their numbers. Trommels explained that on the CAD side the cost is driven by CAD positions. Trommels was given the number 23 by Leigh Sterrenberg positions today but that number may drop to 16. Trommels said with the TriTech contract 16 positions would be the number listed but additional positions would be listed

as optional. Trommels said any uncertainties would be listed as an option. Chuck Lynde commented that if the mobile portion is for sending calls back and forth then we need to get a legal opinion on that because we were told differently in the past. Lynde also asked if certain agencies opt out of mobile will the costs go up. Trommels said yes, they would. Trommels advised the board that in speaking to TriTech they have said that many of their clients have purchased mobile with CAD. Dan O'Shea asked Trommels if this was a time sensitive issue that had to be voted on today. O'Shea said what if the legal opinion is that surcharge funds cannot be used for the mobile purchase, can the board rescind the vote. Trommels said it would add more delays and if the board came back with a note vote he would have to rework all the numbers and add the costs to the agencies' costs. At this point in time, O'Shea made a motion that the ETSB move forward but contingent on Attorney Kelley's legal opinion for the use of surcharge funds for the mobile client purchase. Joel Hallstrom seconded the motion. Further discussion ensued prior to the vote.

Chairman Bergsten asked Glenn Trommels what the cost was per each unit. Trommels advised that for each police unit the cost was \$1,000 dollars (which includes LEADS) for the fire units, \$800 dollars. Bergsten told board members that the agency would pay for the hardware and the ETSB would pay for licensing and maintenance. Chuck Lynde commented that there was still no final cost. Lynde said the cost range was wide even with the ETSB paying their portion. Lynde asked Trommels if he remembered what the high end of purchase would be. Trommels said he didn't have that figure with him. Pat Hoey asked for budgetary purposes when agencies would be requested to pay. Trommels said he couldn't answer that right now until the contract with TriTech was signed. Trommels said he would be meeting with Carla Paschal to determine what that would look like so that she is comfortable with the numbers. Hoey asked if he would have to budget the full amount for 2019. Paschal said no, it would be spread over a period of 5 years. Trommels said in speaking with all of the different agencies he has learned that there are different fiscal years and he will work with Carla to get a budget cycle that works for all the agencies. O'Shea asked if there was a drop dead date for agencies to advise if they are in or out. Trommels said there is no date set at this time but once the work upfront has been completed a date will be set. Chairman Bergsten reminded the board that a motion was made by O'Shea and seconded by Hallstrom. A vote was taken and the motion passed with 9 yes votes. Lynde voted no on the motion.

Consolidation

Pat Hoey advised board members that Chairman Bergsten sent them documents that were shared with the Mission Critical Consultants. Hoey said on the 26th he, Derek, Leigh and Attorney John Kelly conferenced with the Consultants. Hoey said Mission Critical asked an opinion from Attorney Kelly regarding Loves Park's legal opinion on an issue. Hoey said that Mission Critical was 3 weeks behind on their report because they had only received the county financials on July 3rd. Hoey said they got the City's right away. Hoey also said that they still need some information from some fire agencies in which Don Shoevlin said he would get that to them. Hoey advised that they will have a rough draft outline by next week. Hoey advised that Mission Critical will be present at the August meeting.

NG 911 Update

Sandy Stansell informed the board that there was still no decision from the ALJ. Stansell said that a NINGA meeting to discuss their next move was scheduled for the following week in Freeport. Stansell suggested to NINGA and NG911 Inc that an inquiry be made as to why no decision yet. Stansell said NG911 was against that move because it could be perceived as pressure. Regardless, Stansell said she stands by her suggestion. Dan O'Shea advised Stansell that if she needed anything signed in support of this, he would gladly do so. Chairman Bergsten stated that this delay in the decision has gone on far too long.

WinGis Services

Glenn Trommels advised the board that the IGA or Intergovernmental Agreement has not been drafted. Trommels advised that he will have it for the board at the August meeting.

VI. New Business

June Call Volume and Call Answer Reports

Call volume reports were handed out to Board Members. Chairman Derek Bergsten advised that it had been a busy month for both centers as storms increased the call volume.

NG Project Manager Contract

Chairman Derek Bergsten advise board members that the Sandy Stansell's yearly contract with the ETSB was expiring. Board members thanked Sandy Stansell for her work on the NG project over the past year. Dan O'Shea made a motion to retain Sandy Stansell for the NG Project and approve the contract for another year. Barb Berman seconded the motion. The motion was approved by a unanimous vote.

Auditor for ETSB Surcharge

Chairman Bergsten thanked Carla Paschal and Ann Johns for their work on the Auditor selection process. Bergsten asked the board if they would want Carla and Ann to review the proposals and return next month with their choice. The board agreed. Bergsten said members would be given a copy of each proposal at the August meeting.

Next 911 Board Meeting

Todd Stockburger made a motion to adjourn and it was seconded by Barb Berman. The meeting was adjourned. The next 911 Board meeting will be held at Rockford Fire Headquarters on August 14, 2018 at 9:00 a.m.