



**Zoning Board of Appeals Agenda**  
**Tuesday, November 20, 2018**  
**5:30 P.M. – City Council Chambers, 2<sup>nd</sup> floor, City Hall**  
**425 East State Street**  
**Rockford, IL 61104**  
**779-348-7163**

**ZBA 036-18**

Applicant  
Ward 11

**1418, 1422 Broadway**

Octavio Marquez

**Special Use Permit** for an auto repair shop and tire service with towing  
in a C-4, Urban Mixed Use Zoning District

**Laid Over from September and October meetings**

**ZBA 040-18**

Applicant  
Ward 12

**930 West Riverside Boulevard**

Lisa Donmeyer / McDonalds USA, LLC

**(A) Variation** to increase the maximum permitted number of wall signs from two (2)  
to five (5)

**(B) Variation** to increase the maximum allowed height for a menu board from 6 feet  
to 6.75 feet in a C-2, Limited Commercial Zoning District

**ZBA 041-18**

Applicant  
Ward 6

**3864 Samuelson Road**

Serafin Hernandez

**Variation** to increase the maximum square footage allowed for accessory  
buildings from 4,725 square feet to 8,240 square feet in an R-1, Single family Residential  
Zoning District

## **ZBA MEETING FORMAT & PROCESS**

The format of the Zoning Board of Appeals (ZBA) meeting will follow the Boards Rules of Procedure generally outlined as:

The Chairman will call the address of the application.

- The Applicant or representative will come forward and be sworn in.
- The Applicant or representative will present their request before the Board
- The Board will ask any questions they may have regarding this application.
- The Chairman will then ask if there are any Objectors or Interested Parties. Objectors or Interested Parties are to come forward at that time, be sworn in by the Chairman, and give their name to the Zoning Board of Appeals secretary and the stenographer
- The Objector or Interested Party will present all their concerns, objections and questions to the Applicant regarding the application.
- The Board will ask any questions they may have of the Objector or Interested Party.
- The Applicant will have an opportunity to rebut the concerns/questions of the Objector or Interested Party
- No further discussion from the Objector or Interested Party will occur after the rebuttal of the Applicant.
- The Board will then discuss the application and a vote will be taken.

The ZBA meeting is not a final vote on any item. However, it is the only time in which the public may participate. After the ZBA meeting, the item moves on to the Codes & Regulations Committee. Although the public is invited to attend the meeting, public input is not allowed at the committee meeting. The date of the Codes & Regulations meeting will be **Monday, November 26, 2018 at 5:30** PM in City Council Chambers (2<sup>nd</sup> floor of City Hall) as the second vote on these items. The third and final meeting in this process is the City Council. That vote is tentatively scheduled on **Monday, December 3, 2018**. If for any reason the item is laid over at the committee level or on the city council floor, the item is automatically laid over for two (2) weeks. The dates are then subject to change. Please note that City Council meeting are the 1<sup>st</sup> and 3<sup>rd</sup> Mondays of the month and Committee meetings are held on the 2<sup>nd</sup> and 4<sup>th</sup> Mondays of the month. If you are unsure of when the next meeting will take place, please contact the zoning office at 779-348-7163.