

MINUTES
WINNEBAGO COUNTY EMERGENCY TELEPHONE BOARD
204 S. FIRST STREET, ROCKFORD, IL
January 8, 2019

I. CALL TO ORDER

Meeting was called to order at 9:00 a.m.

II. ROLL CALL

Present: Derek Bergsten, Rob Martin, Todd Stockburger, Pat Hoey, Chuck Lynde,
Joel Hallstrom, Dan O'Shea, Gary Caruana, Don Carlson and Don
Shoevlin
Absent: Barb Berman
Guests: Glenn Trommels, Leigh Sterrenberg, Thad Martin, Sandy Stansell, Mark
Karner, Carla Paschal and Joe Drought

III. APPROVAL OF MINUTES

Don Shoevlin made a motion to approve the December minutes. Motion was seconded by Rob Martin. Motion carried.

IV. FINANCIAL REPORT

Chairman Bergsten asked for a motion to approve the financials. Dan O'Shea made a motion to approve financials and Joel Hallstrom seconded the motion. Motion carried by a unanimous vote. Bergsten asked Carla Paschal if she had anything for the board. Carla Paschal advised that they still have not received any surcharge revenue. Paschal advised that October's financials have to be straightened out but December financials shows divided city and county expenditures. Chairman Bergsten asked Carla Paschal if approved expenditures get listed in the records. Paschal said they get listed into the records right away and listed as an expenditure if there is an invoice. Chairman Bergsten asked if the board could get future financial obligations listed so they have knowledge of what expenditures are forthcoming. Paschal advised that they would include that into the report. Carla Paschal advised the board that she received a draft of the surcharge audit report and analysis which contained a few recommendations and also highlights of past occurrences. Paschal advised that she and the finance director would be reviewing the draft. Carla Paschal advised that Sikich could give a presentation of the audit at the February meeting. Chairman Bergsten asked that the presentation be included on the agenda for February.

V. Old Business

CAD/RMS Update

Glenn Trommels advised ETSB members that the CAD kickoff has been pushed to February 4th. Chairman Bergsten asked Trommels what was included in the kickoff meeting. Trommels advised that it would include a review of the project and getting all stakeholders together for a meeting. South Beloit, Winnebago and Loves Park have passed the IGA (Intergovernmental Agreement) and Rockton was meeting tonight to vote on the agreement.

Consolidation/MCP Update

Pat Hoey had no updates for the board. Chuck Lynde stated that all on their committee are moving toward the MC study. Lynde said they are looking at creating a separate board. Lynde advised that the City agencies could migrate toward the County into one 911 Center. Don Shoefflin stated that the ETSB has no plan in place. Hoey asked if they should create a new position. Chairman Bergsten suggested that the ETSB review the MC report prior to the next board meeting to prepare for a discussion to see if everyone is comfortable with it. Bergsten will have the report sent out again to all board members.

NG 911 Update

Sandy Stansell reported to the Board that NINGA was still awaiting word from NG 911 and iFiber on the process. Chairman Bergsten asked Glenn Trommels for any updates from iFiber. Trommels advised that iFiber is continuing to work with their vendor, reviewing tax and liability status. Trommels said that iFiber was made aware that the CLEC app may trigger some tax liabilities so they are going through audits with all of their hundreds of customers with their vendor right now. Chairman Bergsten asked if they had a timeline for completion. Trommels advised that at the last update they are supposed to have it finalized sometime this week. Trommels stated that they weren't 100 percent sure what is next as to whether they have to submit something to the state. Trommels said it is all new territory to them but they are pushing for it.

VI. New Business

December Call Volume and Call Answer Reports

Call volume reports were handed out to Board Members. Leigh Sterrenberg advised the board that there are 16 people in training. Eight city and eight county. Sterrenberg said they are in 6 weeks of phone training.

9-1-1 Non-Emergency Phone Line System

Glenn Trommels advised board members that cutover of the non-emergency phone lines at Rockford 911 is due to happen on January 22, 2019.

Adjournment

Don Carlson made a motion to adjourn and it was seconded by Dan O'Shea. The meeting was adjourned. The next 911 Board meeting will be held at Rockford Fire Headquarters on February 12, 2019 at 9:00 a.m.