

MINUTES
WINNEBAGO COUNTY EMERGENCY TELEPHONE BOARD
204 S. FIRST STREET, ROCKFORD, IL
August 13, 2019

I. CALL TO ORDER

Meeting was called to order at 9:00 a.m.

II. ROLL CALL

Present: Derek Bergsten, Barb Berman, Joel Hallstrom, Dan O'Shea, Don Carlson, Chuck Lynde and Gary Caruana

Absent: Adam Truman, Don Shoeflin, Rob Martin and Todd Stockburger

Guests: Leigh Sterrenberg, Thad Martin, Sandy Stansell and Mark Karner

III. APPROVAL OF MINUTES

Dan O'Shea made a motion to approve the July minutes. Motion was seconded by Gary Caruana. Motion carried.

IV. FINANCIAL REPORT

Chairman Derek Bergsten advised that the financials and budget were not available. Bergsten advised that he met with Carla Paschal approximately 6 weeks ago on the budget and formulating a capital plan, but has not heard back from her. Dan O'Shea asked if there was a possibility of moving 911's financial business away from the county. There was a suggestion made to check with the ETSB's Attorney John Kelly. Chairman Bergsten said he would also contact City Finance to see if they would be interested in taking over these responsibilities.

V. Old Business

CAD/RMS Update

No report

9-1-1 Non-Emergency Phone Line System – PBX

No report.

Consolidation/MCP Update

No report. County is in a holding pattern and are still attempting to figure everything out. Dave Kurlinkus from the County sent a document to Attorney John Kelly for his review. Chairman Bergsten advise Chuck Lynde that regarding the questions he asked a few months prior regarding the ETSB paying for dispatch at remote sites, that he spoke to Attorney John Kelly who advised that the Board if approved could pay for dispatch software.

NG 911 Update & Project Manager Contract Renewal

Sandy Stansell provided Chairman Bergsten with a revised NG911 Inc amendment in which monthly costs minimally increased from the previous approved amendment. Chairman Bergsten informed the Board that the costs increased from \$730 monthly to \$748 due to the departure of McHenry County from the NG project. Along with the increase in monthly charges, the one-time installation fee went up minimally from \$7,863.64 to \$8,650.00. A motion was made by Dan O'Shea to

approve the NG911 Inc. amendment and it was seconded by Gary Caruana. The motion was approved by a unanimous vote.

Chairman Bergsten advised the Board that Sandy Stansell's contract was up for renewal. Bergsten advised that the contract would be from July 2019 to July 2020. Dan O'Shea made a motion to renew Sandy Stansell's contract and Barb Berman seconded the motion. Motion carried by a unanimous vote.

VI. New Business

July Call Volume and Call Answer Reports

Call volume reports were given to Board Members. Dan O'Shea asked what occurred on July 8th that affected the percentages. Leigh Sterrenberg advised that Rockford 911 was horrendously understaffed that day. Sterrenberg thanked Thad Martin and his staff for working together with Rockford and assisting that day.

UPS Agreement Renewal

Chairman Bergsten advised board members that the UPS annual service agreement was up for renewal. The cost to renew is \$13,115.00. Dan O'Shea made a motion to approve the renewal of the UPS contract and it was seconded by Joel Hallstrom. Motion carried

Adjournment

Don Carlson made a motion to adjourn and it was seconded by Dan O'Shea. The meeting was adjourned. The next 911 Board meeting will be held at Rockford Fire Headquarters on September 10, 2019 at 9:00 a.m.