

**MINUTES**  
**WINNEBAGO COUNTY EMERGENCY TELEPHONE BOARD**  
**204 S. FIRST STREET, ROCKFORD, IL**  
**October 8, 2019**

**I. CALL TO ORDER**

Meeting was called to order at 9:00 a.m.

**II. ROLL CALL**

Present: Derek Bergsten, Barb Berman, Joel Hallstrom, Chuck Lynde,  
Todd Stockburger, Gary Caruana, Don Carlson and Adam Truman  
Absent: Don Shoefflin, Rob Martin and Dan O'Shea  
Guests: Leigh Sterrenberg, Dan Majors, Thad Martin, Sandy Stansell, Steve  
Chapman, Glenn Trommels, Mark Karner and Joe Givens

**III. APPROVAL OF MINUTES**

Chuck Lynde made a motion to approve September minutes. Motion was seconded by Joel Hallstrom. Motion carried by a unanimous vote.

**IV. FINANCIAL REPORT**

Chairman Derek Bergsten welcomed Steve Chapman back and asked if Chapman had any comments regarding the financials. Chapman commented that costs were down. A motion was made by Don Shoefflin for the approval of the September financial report and seconded by Barb Berman. Motion carried by a unanimous vote.

**V. Old Business**

**Consolidation/MCP Update**

No report.

**NG 911 Update**

Sandy Stansell advised that the project is moving along. Stansell advised that she and Leigh Sterrenberg would be meeting with the NINGA at the end of the month to formulate an installation order list.

**911 Adm Phone System Updates**

Leigh Sterrenberg advised that the City 911 Center is staying with the current system while they await the new NG network.

**CAD/RMS Update**

Glenn Trommels thanked Leigh Sterrenberg and Thad Martin for the assistance their personnel have provided. There have been a number of training sessions for all 911 personnel. GIS staff has worked with 911 personnel in coordinating their efforts with the process. There has been mobile training with staff. Training workstations have been installed and functional testing has been completed. Everything is working as expected with a couple of corrections. Trommels said they are working on the RMS governance agreement. Trommels said at some point there may be an RMS governing board that will work with a CAD board. Trommels advised that they are still working on the \$75K Sosnowski grant. Trommels said that there were additional costs with CAD as the 911 Centers went with 3 monitors instead of 2. There are roughly \$60K in additional costs. This is still

within the budget and they are still keeping the April deadline for cutover. Trommels said the window is closing for the station alerting interface. Trommels advised that Chief McCammond from Loves Park has interviewed police agencies regarding the RMS governance. The agencies want to share but there are some things they don't necessarily want to share. A lot of good input from the agencies have been gathered regarding the governance and will be brought around to all the municipal bodies.

### **911 Call Handling Agreement**

Chairman Derek Bergsten advised that the agreement was signed by the City of Rockford and the signed copy would be brought to the County's Public Safety Committee, then the funding will be reinstated.

## **VI. New Business**

### **August Call Volume and Call Answer Reports**

Call volume reports were handed out to Board Members. There were no comments

### **2020 911 Surcharge Budget**

Steve Chapman spoke on the fund equity status and budget for 2020. He pointed out that the bonds issued for the purchase of replacement radio consoles would be paid off December of 2019. This amount was \$270K each year, which will in turn free up that money. Chapman advised that the 2020 budget was drafted by his predecessor. He reviewed upcoming capital purchases which included replacing 32 workstations (\$640K) and the purchase of a Resource Monitor (\$8K). Chapman advised the actual capital amount is \$2.8 million. Chapman said the budget is in line with what it has been in the past. Chapman also mentioned replacement of warped flooring and the need for painting in the centers. Glenn Trommels brought up the need for software for virus protection and wireless connection between the two 911 Centers. Chapman addressed the board on the management of financial resources issues and conveyed the county's interest in retaining that responsibility. Don Shoevlin made a motion to approve the 2020 911 Surcharge Budget and Todd Stockburger seconded the motion. Motion carried with a unanimous vote.

ETSB members agreed to table the discussion regarding the City of Rockford's quote for taking over the financial management duties.

### **WinGis Invoice**

Chairman Derek Bergsten informed board members that WinGis had submitted the annual invoice regarding their services. The amount for the annual contract is \$25K. Joel Hallstrom made a motion to approve the payment and annual contract with WinGis and Gary Caruana seconded the motion. Motion carried by a unanimous vote.

### **Adjournment**

Todd Stockburger made a motion to adjourn. Don Carlson seconded the motion. Motion carried. The next ETSB meeting is scheduled for **November 12, 2019 at 9:00 a.m.**