



Thomas P. McNamara
Mayor
Office of the Mayor

March 20, 2020

NOTICE REGARDING COLLECTION OF CITY HOTEL MOTEL TAX

In order to help alleviate the detrimental impact the COVID-19 health emergency is having on our hotel and tourism industry, **effective immediately, the City of Rockford is deferring collection of the City's hotel-motel tax in a manner consistent with the State of Illinois's recent policy.** Taxes due to be remitted in March, April and May for sales activity in February, March and April will be due in four installments over subsequent months, and will not be subject to late fees or penalties. Taxes on sales during those months will be due as follows:

- ¼ of taxes for sales in February, March and April will be due May 31
- ¼ of taxes for sales in February, March and April will be due June 30
- ¼ of taxes for sales in February, March and April will be due July 31
- ¼ of taxes for sales in February, March and April will be due August 31

Return forms need to be filed by the regular due date, though no payment will be required. Return forms should be emailed to metrotax@rockfordil.gov or mailed to 425 E State St, Rockford, IL 61104.

Should you have any questions regarding this matter, please contact the City of Rockford Finance Department metrotax@rockfordil.gov.



Thomas P. McNamara
Mayor