

MINUTES
WINNEBAGO COUNTY EMERGENCY TELEPHONE BOARD
204 S. FIRST STREET, ROCKFORD, IL
January 14, 2020

I. CALL TO ORDER

Meeting was called to order at 9:05 a.m.

II. ROLL CALL

Present: Todd Stockburger-Co Chair, Joel Hallstrom, Chuck Lynde, Don Shoenlin, Gary Caruana, Don Carlson, Rob Martin, Adam Truman, Dan O'Shea

Absent: Derek Bergsten and Barb Berman

Guests: Thad Martin, Sandy Stansell, Steve Chapman, Mark Karner and Elizabeth Russell

III. APPROVAL OF MINUTES (Note: prior to the minutes, Co-chair presented the Following items for discussion and vote—Station Alerting and 9-1-1 Manager Position:

Prior to the approval of the minutes Co-Chair Todd Stockburger asked board members if they could move to two action items that require a vote. Stockburger advise that board member O'Shea had another commitment and would need to leave the meeting early.

Board members agreed to proceed with discussions and voting on Station Alerting and the 9-1-1 Manager Position. Don Shoenlin asked board members if they had reviewed the proposals provided to them. Shoenlin advised that under the proposal non- staff departments would be getting entry-level services/equipment. Shoenlin said that if any department became a staffed department in the future, the 911 board would approve the upgrade like the other staffed departments. Steve Chapman advised that he met with Derek Bergsten to go over the proposal and to look at what amount was allocated for the purchase of this system. Chapman said there was a differential in costs based on the equipment. The range quoted was \$646 thousand to \$902 thousand. Rob Martin asked Chapman that if they had to go above with the equipment would the money be available. Chapman advise that it would be a stretch. Shoenlin said there might be some departments who are staffed that he might not be aware of and as a whole; the rural fire departments are on board with the alerting system. Stockburger asked Chapman if they started with \$646 thousand and if additional agencies needed additional equipment if that would be a stretch. Chapman advised that the budget could accommodate another \$200 thousand. Chapman suggested that these numbers be confirmed with Derek Bergsten since he was not present at the meeting. Stockburger asked Elizabeth Russell if she had anything further to add regarding the Station Alerting System. Russell advised that a staffed department would get more functionality and a non-staffed department would just get the voice alert license. **Motion:** A motion to fund the Station Alerting System up to \$646,093.92 thousand was made by Don Shoenlin and seconded by Rob Martin. Motion carried. The second item up for

Discussion and vote was to create a 911 Manager Position. Todd Stockburger reminded board members that this item had been brought up at the previous meeting at the Stockholm Inn. Steve Chapman advised that they might need to amend the IGA (Inter-governmental Agreement) to accommodate the new position. **Motion:** Dan O'Shea made a motion to move forward with the hiring of the 9-1-1 Manager and Joel Hallstrom seconded the motion. Motion carried. Minutes for the December board meeting.

Motion: Don Shoenlin made a motion to approve the minutes of December 10, 2019 and Chuck Lynde seconded the motion. Motion Carried.

IV. FINANCIAL REPORT

Todd Stockburger asked for a motion for the approval of the financial report. **Motion:** Joel Hallstrom made a motion to approve and Adam Truman seconded it. Motion carried.

V. Old Business

Consolidation/MCP Update

No report.

NG 911 Update

Sandy Stansell reported that DeKalb's NG network plan has been filed and there have been no interventions filed. Stansell advised that the project has never gotten to this point in the past, so NINGA is very hopeful about the approval from the state.

911 Adm Phone System Updates

No report

CAD/RMS Renewal of Maintenance Contract & Update on Project

No Report

VI. New Business

December Call Volume and Call Answer Reports

Reports were reviewed. There were no comments.

Todd Stockburger announced that this was his last meeting as an ETSB member. Stockburger advised that he has accepted the position as the 9-1-1 Division Administrator for the Rockford Fire Department.

Adjournment

Motion: Don Carlson made a motion to adjourn. Joel Hallstrom seconded the motion. Motion carried. The next ETSB meeting is scheduled for **February 11, 2020 at 9:00 a.m. at Rockford Fire Headquarters, 204 S. 1st Street Rockford, IL 61104**