

MINUTES
WINNEBAGO COUNTY EMERGENCY TELEPHONE BOARD
204 S. FIRST STREET, ROCKFORD, IL
August 11, 2020

I. CALL TO ORDER

Meeting was conducted at above location. Conference Bridge was available as well due to COVID. Meeting was called to order at 9:03 a.m.

II. ROLL CALL

Present: Derek Bergsten, Todd Stockburger, Don Shoefflin, Joel Hallstrom, Gary Caruana, Don Carlson and Dan O'Shea. Present via phone: Rob Martin, Adam Truman, Joe Corl and Chuck Lynde
Absent: None
Guests: Thad Martin, Sandy Stansell, Steve Chapman, Glenn Trommels (phone), Mark Karner

III. APPROVAL OF MINUTES

Motion: Dan O'Shea made a motion to approve the July 14, 2020 minutes and Joel Hallstrom seconded the motion. Motion Carried.

IV. FINANCIAL REPORT

Motion: Don Shoefflin made a motion to approve the financials. Rob Martin seconded it. Motion carried.

V. New Business

July 2020 Call Volume and Answering Reports

Call volume reports for Rockford 911 were handed out to ETSB members. Thad Martin advised that due to their database server crashing, those stats were still unavailable.

VI. Old Business

NG911 Project

Sandy Stansell advised ETSB that phone system equipment was being delivered today and the current timeline for cutover per Solacom is the end of August. Stansell advised that a training scheduled is being developed and Solacom was asked that at least a 30-day notice be provided.

Todd Stockburger explained to the board that additional Ethernet drops were recommended for each position for installation purposes at both centers. Stockburger provided members with a quote from Kelso-Burnett to review. Thad Martin advised that County IT personnel suggested three CAT-6A drops at each position. CAT 6A provides more speed and bandwidth and would run a couple thousand more than the CAT 6 drops. County IT personnel also suggested three versus 1 drop for future expansions. Stockburger advised that this was a time sensitive issue and a requirement to proceed with installation.

Motion: Dan O'Shea made a motion to approve Kelso-Burnett to complete the work as stated by Todd Stockburger in the amount not to exceed \$16,500. Gary Caruana seconded motion. Motion carried by a unanimous vote.

QA/QI

Todd Stockburger advised that QA/QI is in a holding pattern. There is 100K budgeted for the purchase, next year. Stockburger advised that he, Justin Anderson and Thad Martin would be locking in what was needed for both centers to plan for the purchase.

CAD/RMS Update

Glenn Trommels advised that he continues to work on the Administrative phone connectivity process with Solacom. There are plans to schedule a conference call to discuss this issue. Trommels advised that AT&T also requires a 30-day notice to port the 10-digit number. CAD/RMS is on the home stretch with go-live a week from today. Trommels advised that one of the risk factors for going live is with the State. They have been difficult to work with. Trommels advised that they have submitted necessary paperwork to consolidate all LE for LEADS inquiry and have not received a response back. CAD risk items have been cleared. Trommels was asked about a press release regarding CAD/RMS and the countywide joint use but strongly advised to hold off until at least October so that all bugs could be worked out.

Station Alerting System

Elizabeth Russell was attending CAD training. Derek Bergsten said their goal was to have the installation Rep visit all stations to ensure that all their needs are met. Bergsten also advised that there is a Request for Proposals on radio consoles.

911 Budget

Steve Chapman was available to answer any questions regarding the budget that was laid over during a previous meeting. Chapman advised members that concerning the budget highlights document that was sent out previously, the two additions to the budget they were reviewing today had to do with the approved expenditure last fiscal year for the purchase of radio consoles in which this budget would include one of the approved payments in the amount of \$197K. The other item had to do with the needed replacement of the Lieberts at the county 911 center in the amount of \$125K. **Motion:** Don Shoevlin made a motion to approve the 2020-2021 budget as presented. Dan O'Shea seconded the motion. Motion carried by a unanimous vote.

VII. NEXT MEETING AND ADJOURNMENT

The next ETSB meeting is scheduled for **September 8, 9:00 a.m. 204 S. 1st Street. Rockford Fire Dept. – 2nd floor.**

Adjournment

Motion: Dan O'Shea made a motion to adjourn followed by a second from Don Carlson
Motion carried.