

MINUTES
WINNEBAGO COUNTY EMERGENCY TELEPHONE BOARD
204 S. FIRST STREET, ROCKFORD, IL
December 8, 2020

I. CALL TO ORDER

Meeting was conducted at above location. Conference Bridge was available as well due to COVID. Meeting was called to order at 9:02 a.m.

II. ROLL CALL

Present: Todd Stockburger, (Co-chair conducted meeting) Don Carlson, Gary Caruana **Participating via phone:** Rob Martin, Adam Truman, Dan O'Shea, Don Shoevlin and Joel Hallstrom
Absent: Derek Bergsten, Chuck Lynde and Joe Corl
Guests: Thad Martin (P), Sandy Stansell, Steve Chapman, Justin Anderson, Glenn Trommels (P) and Elizabeth Russell

III. APPROVAL OF MINUTES

Motion: Don Shoevlin made a motion to approve the November minutes and Gary Caruana seconded the motion. Motion carried.

IV. FINANCIAL REPORT

Motion: Steve Chapman advised the Board that the financials contained the usual bills. Joel Hallstrom made a motion to approve the financials. Rob Martin seconded the Motion. Motion carried.

V. New Business

November 2020 Call Volume and Answering Reports

Todd Stockburger advised no reports. New system for these reports is still in the works.

CAD/RMS Governance

Glenn Trommels advised that all the 12 attorneys from the agencies have approved the draft. The next step is to send it out to all the law enforcement agencies to obtain each of their board's approval. Glenn Trommels advised that Board that this meeting would be his last as he will be retiring at the end of the month. Todd Hughes will replace Mr. Trommels. Trommels said Todd has had a long history with the County along with participation in the Solacom phone system project. Trommels told Board members that it was an honor and privilege to serve the ETSB. Todd Stockburger thanked Mr. Trommels for his service on behalf of the ETSB.

ETSB IGA

Steve Chapman advised that the County Board and City Council approved the IGA. This will be an action item for the ETSB's next meeting.

VI. Old Business

NG911 Project

Sandy Stansell advised ETSB that the county installation was postponed due to call audio issues experienced at Rockford 911. AT&T personnel were in the building to troubleshoot the problem. Todd Stockburger advised that there is no interest by the team to move forward on the county cutover until these issues were resolved. Justin Anderson said that Rockford personnel had to evacuate to the county because of the audio issues and they have been there since Friday.

QA/QI

Justin Anderson advised that purchase of the QA/QI system will be included on the January agenda for a vote. 100K has been budgeted.

CAD/RMS Update

Glenn Trommels advised that the latest version of CAD was placed in test mode and was successful. Trommels suggested that they hold off on the install until after the pending Solacom issues were resolved.

NIU Masters 911 Research

Todd Stockburger informed ETSB members that NIU's study was completed. Each report contains 30-40 pages. These reports pertain to retention of personnel and health care. Stockburger advised that he would send out copies to members.

Station Alerting System

Elizabeth Russell reported that the cellular routers are in and they are waiting for IT to install them. This installation has been delayed because of other projects that they are working on but they should be able to work on the network portion of station alerting next week, now that things have cleared.

Pulsepoint

Elizabeth Russell advised that they finished the testing phase with those who have the app. They will be meeting with the PIO's of all three hospitals to discuss the community launch of Pulse point.

Telephone Lines

Todd Stockburger advised that they are working with the city to determine where money can be saved.

VII. NEXT MEETING AND ADJOURNMENT

The next ETSB meeting is scheduled for January 12, 2021 at 9:00 a.m. 204 S. 1st Street. Rockford Fire Dept. – 2nd floor.

Adjournment

Motion: Don Carlson made a motion to adjourn followed by a second from Gary Caruana. Motion carried.