

MINUTES
WINNEBAGO COUNTY EMERGENCY TELEPHONE BOARD
204 S. FIRST STREET, ROCKFORD, IL
November 10, 2020

I. CALL TO ORDER

Meeting was conducted at above location. Conference Bridge was available as well due to COVID. Meeting was called to order at 9:00 a.m.

II. ROLL CALL

Present: Derek Bergsten, Todd Stockburger, Joel Hallstrom and Don Carlson

Present via phone: Rob Martin, Adam Truman, Dan O'Shea, Chuck Lynde, Rob Martin and Joe Corl

Absent: Gary Caruana

Guests: Thad Martin (P), Sandy Stansell, Steve Chapman, Mark Karner, Justin Anderson, Glenn Trommels (P)

III. APPROVAL OF MINUTES

Motion: Don Shoefflin made a motion to approve the October minutes and Todd Stockburger seconded the motion. Motion Carried.

IV. FINANCIAL REPORT

Before motion, Chairman Bergsten asked Steve Chapman if he had a report. No report per Chapman. **Motion:** Don Carlson made a motion to approve the financial reports. Adam Truman seconded the motion. Motion carried. Chairman Bergsten advised that he is working with Steve Chapman and the City regarding the telephone line updates on costs.

V. New Business

October 2020 Call Volume and Answering Reports

Todd Stockburger advised that the report only contained part of the month because of the installation of a new system.

CAD/RMS Governance

Glenn Trommels advised that they were in the process of formulating a governance committee to steer the direction of the RMS system. There currently is no formal structure in place. There is a need for an RMS agreement amongst the users. RMS is an independent system from CAD. There is progress in writing an RMS agreement and hopes to have one completed by the end of the year. Chairman Bergsten advised that he ran version 2 of the agreement passed the ETSB's Attorney, John Kelly. Chairman Bergsten asked Glenn Trommels what the next step would be. Trommels advised that it has been distributed to all PD's who are working with Attorney Greg Cox. Trommels is also soliciting feedback from City Finance Director Carrie Haggerty. Chairman Bergsten said that Attorney Kelly recommended that the agreement should spell out what the funding should be for all the entities. Trommels said that is being drawn up as an addendum to the original agreement and it would have the costs spelled out. Attorney Kelly is good with the change made and cleaned up language – per Chairman Bergsten. The agreement also has State Attorney's approval. Next step would be approval from City Council at their next meeting.

VI. Old Business

NG911 Project

Sandy Stansell advised ETSB that the phone equipment was installed but Solacom is working on some audio issues at Rockford 911. The cutover for Winnebago County 911 was cancelled for today until the issues are resolved at Rockford.

QA/QI

Lori Walker and Wade Meyers gave the ETSB an overview of the NICE QA/QI platform. One of the key components was the system allows the user to collectively see the various multimedia data.

CAD/RMS Update

Glenn Trommels advised that they are moving into operational mode. There is a new Mobile version in test mode. They are awaiting thumbs up from 911 staff. Chairman Bergsten asked for updates on open tickets for CAD. Trommels said he was pressing for a meeting with Central Square regarding all of the open tickets.

NIU Masters 911 Research

Todd Stockburger informed ETSB members that NIU as almost completed their study. Stockburger and staff had spoken with them yesterday and they interviewed five or six telecommunicators in the process. They hope to be completed in the next couple of weeks.

Station Alerting System

Chairman Bergsten advised that they are awaiting cell devices. Trommels said his team is working on setting up email to stations. Trommels said its unknown when the devices will arrive but once they do it would take 6-8 weeks to complete. Trommels did indicate that he received the device that goes to the city's network.

Application Process

Chairman Bergsten advised that Rockford 911's application posting process ended last Friday. The City received 248 applications. Mark Karner advised that their application process just closed and they received 70 applications for dispatch supervisor and 13 for dispatch position.

Pulsepoint

Chairman Bergsten advised that they met with the three hospitals regarding Pulsepoint. All AEDS on record with RFD have been entered into the Pulsepoint program.

VII. NEXT MEETING AND ADJOURNMENT

The next ETSB meeting is scheduled for December 8, 2020 at 9:00 a.m. 204 S. 1st Street. Rockford Fire Dept. – 2nd floor.

Adjournment

Prior to Adjournment Don Shoefflin congratulated Chairman Derek Bergsten for his recent appointment to the Illinois State Advisory Board.

Motion: Don Carlson made a motion to adjourn followed by a second from Joe Corl Motion carried.