

**MINUTES**  
**WINNEBAGO COUNTY EMERGENCY TELEPHONE BOARD**  
**204 S. FIRST STREET, ROCKFORD, IL**  
**October 13, 2020**

**I. CALL TO ORDER**

Meeting was conducted at above location. Conference Bridge was available as well due to COVID. Meeting was called to order at 9:00 a.m.

**II. ROLL CALL**

Present: Derek Bergsten, Todd Stockburger, Don Shoefflin, Joel Hallstrom,  
Present via phone: Rob Martin, Adam Truman (P), Joe Corl (P) and Dan  
O'Shea (P), Chuck Lynde (P)

Absent: Gary Caruana

Guests: Thad Martin (P), Sandy Stansell, Steve Chapman (P), Elizabeth Russell,  
Mark Karner, Justin Anderson, Glenn Trommels (P) Kraig Erickson  
(Pulsepoint)

**III. APPROVAL OF MINUTES**

**Motion:** Don Shoefflin made a motion to approve the September minutes and Joel Hallstrom seconded the motion. Motion Carried.

**IV. FINANCIAL REPORT**

**Motion:** Before motion, Steve Chapman advised that there was still having issues with the phone bills. Chapman wants to get with Derek to figure it out. Derek Chairman asked Chapman if he get the reply he forwarded regarding the tariffs. Steve Chapman advised that he did not have a chance to look at it but will do so when back in the office.

**V. New Business**

**September 2020 Call Volume and Answering Reports**

Call volume reports for Rockford 911 were handed out to ETSB members. County reports were not available due to the equipment issue.

**PulsePoint**

Chairman Derek Bergsten announced that Kraig Erickson from Pulsepoint would be providing an overview via phone. Kraig advised that Pulsepoint was a non-profit Organization. Pulsepoint alerts users as to the location of a cardiac arrest. Pulsepoint integrates with 911 software and works in the background. It provides and alerts users of the nearest AED location. People who respond are vetted. There are 2.5 million app users. Chairman Derek Bergsten advised that the Pulsepoint service is \$39K for 3 years. Bergsten also advised that there are hospitals that want to partner and they would pay for the service. Rob Martin asked Bergsten if the hospitals would pay for 3 years. Bergsten advised that they would commit to for 3 years. **Motion:** A motion was made by Joel Hallstrom to allow the ETSB to sign a contract with Pulsepoint and that agreements would be made with the three hospitals. The motion was seconded by Don Shoefflin. Motion carried by a unanimous vote

**NIU Masters 911 Research**

Todd Stockburger informed ETSB members that NIU is working with 911 on research regarding medical professionals in the 911 field. Stockburger said the 911 center fits their criteria. Stockburger said the research process is halfway through. Stockburger also stated that the other research they are doing is retention of TC's. They hope to have results by the end of the semester.

### **Cellular Modem Quote**

Elizabeth Russell referred to the handout given to board members. Russell advised that it included a quote from Enhance Network in the amount of \$46,455.56 which covers equipment and installation at 17 fire stations. This quote does not cover the \$30-40 monthly charges per station. Russell said there is a rebate that is good through 10/24/20. The cost will go up \$2,200 if not signed by then. Glenn Trommels advised that it could take longer than 4 weeks to work on the installation with Verizon. Chairman Bergsten asked board members for their comments regarding whether the ETSB or departments should pay. Bergsten stated to be equitable; the ETSB doesn't pay for monthly costs for the police departments for their MDTs. Steve Chapman has concerns as far as the direction the phone bills are going because they are considerably up from what they had budgeted for. Chapman stated that the ETSB should go forward for paying the initial cost for the equipment or \$46,455.56 but the fire departments should pay the monthly charges. Bergsten asked each board member how they felt about this arrangement. All members stated they agree with Chapman. Joe Corl commented that it is a reasonable expectation for the fire departments to pay the monthly fees. **Motion:** A motion was made by Rob Martin to move forward with the purchase and installation costs for station alerting for the fire departments with the fire departments picking up the monthly fees. Adam Truman seconded the motion. Motion carried by a unanimous vote.

## **VI. Old Business**

### **NG911 Project**

Sandy Stansell advised ETSB that the new phone equipment is being installed today. Stansell said that Solacom plans to go live today. They will start with the administrative lines and then 911 lines. Also, there will be an ATP or checklist process once the installation has been completed. Stansell said on Thursday the county will be going through the installation process. Chairman Bergsten stated that it has been long awaited.

### **QA/QI**

Justin Anderson advised that he and Todd Stockburger have been in discussions with Word Systems regarding the QA/QI program. Todd Stockburger advised that the cost has gone up \$500.00 since they began discussions. Stockburger said they would set it over for one month. Chairman Derek Bergsten advised board members that he would be sending out info for the board to view prior to the next meeting.

### **CAD/RMS Update**

Glenn Trommels CAD mobile is on the test environment and once it is thoroughly tested, it will be put into production.

### **Station Alerting System**

Elizabeth Russell advised that they spoke with the county regarding the departments they have to dispatch by phone. Rock Com will have access to the app. Elizabeth Russell advised that Rock Com will see the call when the fire department sees it. Bergsten advised that they sat down with Rock Com along with Thad Martin to discuss the dispatch process. The county will still call the fire department as a check and balance.

## **VII. NEXT MEETING AND ADJOURNMENT**

The next ETSB meeting is scheduled for **November 10, 2020 at 9:00 a.m. 204 S. 1<sup>st</sup> Street. Rockford Fire Dept. – 2<sup>nd</sup> floor.**

### **Adjournment**

**Motion:** Don Carlson made a motion to adjourn followed by a second from Todd Stockburger. Motion carried.