



Board of Fire & Police  
Commissioners

**MINUTES OF MEETING OF  
CITY OF ROCKFORD  
BOARD OF FIRE AND POLICE COMMISSIONERS**

Meeting Held at:  
Rockford Fire Department  
204 South First Street  
Rockford, Illinois 61104

**Date & Time:** Tuesday, February 9, 2021, at 1:30 p.m.

**I. Call to Order** – The meeting was called to order at 1:37 p.m.

Present for the meeting were Commissioner Samuel Schmitz, Commissioner Maurice West, Commissioner Jessica Jones, and Ms. Ingrid Hargrove. Attorney Ian Linnabary was present as Secretary to the Board. Deputy Chief Kevin Ogden was present on behalf of the Rockford Police Department. Division Chief Matthew Knot and Recruiter Bo Chaney were present on behalf of the Rockford Fire Department.

**II. Public Comment** – None.

**III. Approval of Meeting Minutes** – Commissioner West made a motion to approve the January 12, 2021, meeting minutes. The motion was seconded by Commissioner Jones. All three Commissioners voted in favor.

**IV. Old Business**

A. Police Department – The Secretary presented to the Commissioners a resolution regarding scoring of examinations for police officer candidates. The Commissioners will review the resolution and a vote on the final resolution will take place at the next scheduled meeting of the Commissioners.

B. Fire Department – None.

C. General – None.

**V. New Business**

A. Police Department – None.

B. Fire Department –

- i. Commissioner West made a motion to grant the one year leave of absence, noting the return of the firefighter/paramedic will be granted only if an opening exists within the Department and a return after one year will require the firefighter/paramedic to apply through the hiring process of a new applicant. The motion was seconded by Commissioner Jones. All three Commissioners voted in favor. The Secretary was instructed to prepare correspondence to the firefighter/paramedic setting forth the effective dates of the leave.

- ii. DC Knott introduced Recruiter Chaney and presented a list of the next firefighter hires to the Commissioners. The next recruitment/hiring process was reviewed including use of Mercy Health to aid applicants in meeting physical aspects of the "CPAT" test. It was noted that the new phone application "Interview Now" will be used as a tool to keep in touch with applicants. It was further noted that the current list ends on October 21, 2021, and the firefighter recruitment process will begin next week with Board interviews anticipated in the Fall of 2021.

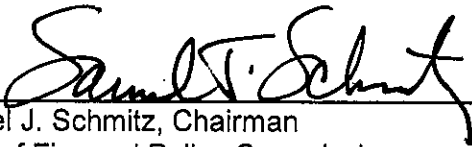
- C. General – Commissioners reviewed Glenwood Center invoice no. 6709. Due to an overpayment to Glenwood Center, Commissioner West made a motion to approve the overpayment to invoice no. 6709. The motion was seconded by Commissioner Jones. All three Commissioners voted in favor.

**VI. Communications to Board**

- A. Police Department - DC Ogden informed the Commissioners that the sergeant promotional process has begun with the current list expiring on May 8, 2021. DC Ogden anticipated Board interviews in the Spring of 2021.

- VII. Adjournment** – The meeting was adjourned at 2:45 p.m. by motion made by Commissioner West. The motion was seconded by Commissioner Jones. All three Commissioners voted in favor.

**ATTEST:**



Samuel J. Schmitz, Chairman  
Board of Fire and Police Commissioners