



Board of Fire & Police
Commissioners

**MINUTES OF MEETING OF
CITY OF ROCKFORD
BOARD OF FIRE AND POLICE COMMISSIONERS**

Meeting Held at:
Rockford Fire Department
204 South First Street
Rockford, Illinois 61104

Date & Time: Tuesday, April 13, 2021, at 11:00 a.m.

I. Call to Order – The meeting was called to order at 11:00 a.m.

Present for the meeting were Commissioner Samuel Schmitz, Commissioner Ingrid Hargrove, and Commissioner Rudy Valdez. Attorney Ian Linnabary was present as Secretary to the Board. Deputy Chief Whsenand was present on behalf of the Rockford Police Department. Chief Derek Bergsten and Division Chief Bob Vertiz were present on behalf of the Rockford Fire Department.

II. Public Comment – None.

III. Approval of Meeting Minutes – Commissioner Hargrove made a motion to approve the March 9, 2021 and March 25, 2021, meeting minutes. The motion was seconded by Commissioner Valdez. All three Commissioners voted in favor.

IV. Board Orientation – Continued.

V. Old Business

- A. Police Department – Commissioners discussed the police sergeant promotional process with the consulting service company I/O Solutions.
- B. Fire Department – Commissioners discussed the process for selection of Chief of the Rockford Fire Department and edit the Qualities and Qualifications of an Interim Chief being used by the Rockford Police Department.
- C. General – None.

VI. New Business

- A. Police Department – Commissioners discussed the process for selection of Interim Chief and Chief of the Rockford Police Department. Commissioner Hargrove made a motion to adopt the list of Qualities and Qualifications of an Interim Chief used by the Commission in the process selection of an Interim Chief in 2015. The motion was seconded by Commissioner Valdez. All three Commissioners voted in favor.
- B. Fire Department
 - i. Commissioners reviewed the process for selection of consulting service company to aid in the hiring of the Chief of the Rockford Fire Department. Commissioner Hargrove made a

motion to approve I/O Solutions to assist in the hiring process. The motion was seconded by Commissioner Valdez. All three Commissioners voted in favor.

- ii. Commissioners considered interim chief candidate(s).
- iii. Commissioners discussed the permanent appointment of probationary employee(s).
- iv. Commissioners discussed the firefighter candidate(s), including the testing and recruiting process.
- v. Commissioners discussed a personnel matter involving a firefighter.

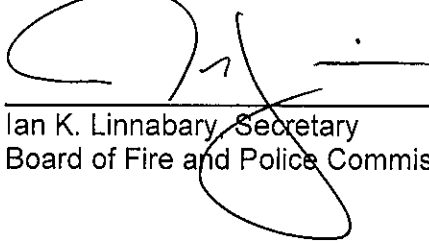
C. General – Commissioners reviewed the 11th Street Express Printing invoice. Commissioner Hargrove made a motion to approve the invoice. The motion was second by Commissioner Valdez. All three Commissioners voted in favor.

VII. Communications to Board – None.

VIII. Working Session – Commissioners defined "archetype" for Rockford Police Chief and Rockford Fire Chief.

IX. Adjournment – The meeting was adjourned at 1:50 p.m. by motion made by Commissioner Hargrove. The motion was seconded by Commissioner Valdez. Both Commissioners voted in favor.

ATTEST:



Ian K. Linnabary, Secretary
Board of Fire and Police Commissioners