

## City of Rockford, Illinois

Community & Economic Development Department  
Construction and Development Services  
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# APPLICATION FOR DEMOLITION CONTRACTOR LICENSE

\*\* Please read carefully \*\* Keep this sheet for your records

1. Provisions set-forth in City of Rockford Code of Ordinances, Chapter 105, Article V, and Sections 105-272 through 105-280 (attached).
2. Applicant for Demolition License shall provide sufficient detail to satisfy the qualifications of engage in the type of demolition for which the license is applied for.
3. License shall be good for one calendar year or any part thereof and shall expire on December 31<sup>st</sup>.
4. **Insurance/ Bond:** the applicant for demolition license shall provide proof of comprehensive liability insurance in the sum of \$1,000,000.00
5. **Responsibility**
  - A. *Demolition activities and compliance.* The license holder shall be responsible for all demolition activities that are conducted under such license and for compliance with all codes and regulations in effect at the time of such demolition.
  - B. *Disposal of debris.* The license holder shall dispose of all debris in a licensed landfill facility except for salvaged materials. At any time the license shall produce receipts and/or itemized lists of the debris disposed of by dumping or salvage upon request of the code official.
  - C. *Equipment identification.* All equipment utilized by the licensed contractor, whether or not owned by him, shall clearly display the name of the city-licensed contractor engaged in the demolition activity.
  - D. *Site safety and security.* The license holder shall at all times during the demolition process maintain the demolition site in a safe and secure condition per building code and the instructions of the code official and shall promptly report any property damage to the code official.
  - E. *Disconnection of utilities.* The license holder shall be responsible for any disconnection of utilities necessary for the demolition and shall provide evidence, at the discretion of the code official, that necessary disconnections and shutoffs have been accomplished.
6. **Revocation.**
  - A. Failure to perform a demolition in accordance with the provisions of this article, the city ordinances and laws of the state, or failure to perform in a timely manner and execute a demolition in a safe manner, shall constitute basis for revocation of a demolition license.
  - B. The revocation process shall involve notice of the intent to revoke, the grounds for same and the right to appeal such action to the building board of appeals. Such notice shall be served 30 days prior to revocation and appealed in writing 14 days of service of the notice. Such revocation and appeal shall not affect any action deemed necessary by the code official to correct a violation of this or other city ordinances or to execute action that the building official deems necessary to protect the public safety.



## APPLICATION FOR DEMOLITION CONTRACTOR LICENSE

### Applicant information

#### 1. Individual Information

<u>Name of applicant:</u>		<u>Phone #</u>	
<u>Address</u>	<u>City</u>	<u>State</u>	<u>Zip</u>
<u>Email:</u>			

2. *Have you held a City of Rockford demolition license before?* \_\_\_ NO \_\_\_ YES

If "yes," what years did you hold the license? : \_\_\_\_\_ What license did you hold? : \_\_\_\_\_

#### 3. Company Information

<u>Company Name:</u>		<u>Office Phone #</u>	
<u>Address</u>	<u>City</u>	<u>State</u>	<u>Zip</u>
<u>Email:</u>			

4. *Will you be outsourcing demolition jobs/bids to another company?* \_\_\_ NO \_\_\_ YES

If "yes," list sub-contractor used and provide their City of Rockford issued license number:

<u>Company Name:</u>	<u>License #</u>
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5. *List of the equipment to be used in connection with demolition work. Include license plate numbers and/or number on equipment. Attach additional sheets if necessary.*

6. *Who will you be using for asbestos?* \_\_\_\_\_

Which license are you applying for? ___ Class A ___ Class B ___ Class C
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"A" shall be \$275 "B" shall be \$145 "C" shall be \$75

# Applying for Class A

Class A allow the license holder to perform all types of demolitions subject to the provision of the city building code and all other applicable city ordinances and regulations in effect. Applicants must demonstrate **five years of experience actively engaged in the business of demolition and three years of experience over that time in the demolition of all of the following types of buildings:**

1. Buildings over two stories in height that shall not include attic space over 45 feet in height;
2. Buildings situated on a lot less than ten feet from adjacent buildings or sidewalk;
3. Buildings with common or party walls shared with an adjacent property or located immediately adjacent to a right-of-way; and
4. Buildings determined by a qualified person to be structurally unsound.

**A. Overall experience:**

Minimum 5 years actively engaged in demolition.

Name & Address of company worked for	Job Title &/or Duties	Dates (start & end dates)

**B. Types of Buildings (3 year experience in demolition of all of the following):**

1. Buildings over two stories of 45ft.

Company Name	Address of Building	Date Completed

2. Buildings on a lot less than 10 feet from adjacent buildings or sidewalks.

Company Name	Address of Building	Aprox. Distance from adj. buildings or sidewalk	Date

3. Buildings with party walls or located immediately adjacent to a right-of-way.

Address of Buildings	Date

4. Buildings determined to be structurally unsound.

Address of Buildings	Reason why Structurally Unsound	Date

Class A licenses are \$275

Do not forget to sign the last page! Applications turned in without a signature will not be reviewed.

## Applying for Class B

Class B allow the license holder to perform the types of demolitions listed in subsections (2)a, (2)b and (2)c of this section. Applicants for a class B license must demonstrate **three years of experience actively engaged in the business of demolition and successful demolition of a minimum of ten buildings.**

1. Buildings two stories or less and less than 45 feet in height;
2. Buildings in excess of ten feet from the adjacent buildings or sidewalk; and
3. Buildings listed in subsections (1)a. through (1)d. of this section, under the supervision of, and permit issued to, a class A license holder.

### **A. Overall experience:**

Minimum 3 years of experience actively engaged in the business of demolition or completion of 10 buildings as listed below

Name & Address of company worked for	Job Title &/or Duties	Dates (start & end dates)
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		

**B. Types of Buildings (3 year experience in demolition of all of the following):**

1. Buildings over two stories or less

Company Name	Address of Building	Date Completed

2. Buildings in excess of 10 feet from adjacent buildings or sidewalks.

Company Name	Address of Building	Aprox. Distance from adj. buildings or sidewalk	Date

3. Buildings listed for Class "A" type which were demolished under the supervision of a Class "A" contractor.

Address of Buildings	Name of Class "A" Contractor that supervised.	Date

**Class B licenses are \$145**

**Do not forget to sign the last page! Applications turned in without a signature will not be reviewed.**

## Applying for Class C

Class C allow the license holder to perform the types of demolitions listed in subsections (3)a, (3)b and (3)c of this section. Applicants for a class C license must demonstrate two years of experience actively engaged in the business of building construction and/or demolition of accessory structures and/or detached garages associated with residential occupancies and successful construction and/or demolition of a minimum of five buildings.

1. Buildings one story and less than 25 feet in height.
2. Buildings in excess of ten feet from adjacent buildings or sidewalk.
3. Detached accessory buildings or garages associated with residential occupancies.

### **A. Overall experience:**

Minimum 2 years of experience actively engaged in the business of building construction and/or demolition of accessory structures and/or detached garages associated with residential occupancies and successful construction and/or demolition of 5 buildings

Name & Address of company worked for	Job Title &/or Duties	Dates (start & end dates)
1.		
2.		
3.		
4.		
5.		

### **B. Types of Buildings (successful completion of a min of five (5) buildings and shall be limited to demolition of the following types):**

1. Buildings 1 story and less than 25 feet in height.

Company Name	Address of Building	Date Completed
1.		
2.		
3.		
4.		
5.		

2. Buildings in excess of 10 feet from adjacent buildings or sidewalks.

Company Name	Address of Building	Aprox. Distance from adj. buildings or sidewalk	Date
1.			
2.			
3.			
4.			
5.			

3. Detached accessory buildings or garages associated with residential occupancies.

Address of Buildings	Type of Accessory Structure	Date
1.		
2.		
3.		
4.		
5.		

Class C licenses are \$75

Do not forget to sign the last page! Applications turned in without a signature will not be reviewed.



## CUSTOMER SIGNATURE

Under the penalties as provided by law pursuant to section 1-109 of the Code of Civil Procedure, the undersigned certifies that the statements set forth in this instrument are true and correct, except as to matters therein state to be true on information and belief and so to such matters the undersigned certifies as aforesaid that (s)he verily believes the same to be true.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

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## BUILDING DEPARTMENT APPROVAL

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_

Issued by: CHRISTINA HARGROVE Date: \_\_\_\_\_

Class of license approved for:      A                  B                  C

License #: \_\_\_\_\_

Check #: \_\_\_\_\_ Amount: \$ \_\_\_\_\_

Account #: 1010-1000-60209  
Project Code: DEMOP