

MINUTES
ROCKFORD FIREFIGHTERS' PENSION FUND
May 19, 2022

A regular meeting of the Board of Trustees of the Rockford Firefighters' Pension Fund was held on Thursday, May 19, 2022, at 3:00 p.m. via video and teleconference, Rockford, Illinois, pursuant to notice.

CALL TO ORDER

The meeting was called to order at 3:00 p.m. Upon a call of the roll, the following answered:

PRESENT VIA TELECONFERENCE in accordance with Section 7(e) of the Open Meetings Act (5 ILCS 120/7(e)), recently amended by Public Act 101-0640 (Government Emergency Administration Act) as the result of the State's disaster declaration regarding the COVID-19 pandemic and the Board President's determination that an in-person meeting is not practical or prudent:

Alan Granite, President

Bill Beaman, Board Secretary

Carrie Hagerty, Trustee/City Finance Director

Todd Monahan, Trustee

Michael White, Trustee, Trustee

GUESTS: Attorney Carolyn Clifford, Ottosen DiNolfo
Greg Kieseewetter, Cook Castle Associates, LLC

STAFF: Karla Hunter, Accountant

I. PUBLIC COMMENT – None

II. MINUTES

The minutes of the regular March 17, 2022, meeting were presented. Carrie Hagerty made a motion to approve the minutes and Bill Beaman seconded the motion. A roll call vote was taken:

Ayes:	Alan Granite	Todd Monahan	Michael White
	Bill Beaman	Carrie Hagerty	
Nays:	None		
Absent:	None		

The minutes of the regular April 21, 2022, meeting were presented. Bill Beaman made a motion to approve the minutes and Michael White seconded the motion. A roll call vote was taken:

Ayes:	Alan Granite	Todd Monahan	Michael White
	Bill Beaman	Carrie Hagerty	
Nays:	None		
Absent:	None		

III. APPROVAL OF APPLICATIONS/PENSION CHANGES

Retired pensioner James Littell passed away May 13, 2022, and his pension will terminate. He has a surviving spouse Sharon Littell. Carrie Hagerty made a motion, seconded by Todd Monahan to approve the termination of James Littell's pension and approve the surviving spouse pension for Sharon Littell. A roll call vote was taken:

Ayes: Alan Granite Todd Monahan Michael White
 Bill Beaman Carrie Hagerty
Nays: None
Absent: None

Recruit applications for membership into the Fund were received for Spring 2022 class from the following firefighters: [Frank DeCastris; Christopher Eytalis; Anthony Fort Jr., Joaquin Gonzalez; Joseph Krein; Austin Licon; Timothy Parrott; Roberto Perez; Joseph Puccini; Samuel Rodriguez; William Ryan; Peter Saucedo; Gabriella Stoner; and Tyler Winger] Al Granite made a motion, seconded by Bill Beaman to approve for membership into the Fund the recruits that started on April 4, 2022. A roll call vote was taken:

Ayes: Alan Granite Todd Monahan Michael White
 Bill Beaman Carrie Hagerty
Nays: None
Absent: None

IV. DISBURSEMENTS

The warrant for May 19, 2022, was presented in the amount of \$1,880,939.0. A motion was made by Carrie Hagerty, seconded by Bill Beaman, to approve the disbursement warrant. A roll call vote was taken:

Ayes: Alan Granite Todd Monahan Michael White
 Bill Beaman Carrie Hagerty
Nays: None
Absent:

IV. CASH & INVESTMENTS

The FPIF Monthly Investment Summary (March 2022) and FPIF Statement of Results (March 2022) were presented. There was a discussion led by Michael White about market conditions. It has not been a good start to the year especially on the income and bond side. This is due to the rise in interest rates and transitory inflation. These conditions and Covid will cause the market to bounce around for a while. A motion was made by Michael White, seconded by Carrie Hagerty, to accept the FPIF investment report and Statement of Results as presented. A roll call vote was taken:

Ayes: Alan Granite Todd Monahan Michael White
 Bill Beaman Carrie Hagerty
Nays: None
Absent:

The Board discussed finalizing the cash flow statement for the remainder of 2022 that is due to the FPIF by June 1st. A motion was made by Carrie Hagerty, seconded by Michael White to approve the cash flow statement and give Karla the authority to send it to IFPIF. A roll call vote was taken:

Ayes: Alan Granite Todd Monahan Michael White
 Bill Beaman Carrie Hagerty
Nays: None
Absent: None

Review of Cash Flow Projections and Cash Needs - There was a discussion about coming up with a directive on when to send cash to the consolidated fund for investment. Some determining factors will be reaching a

certain dollar limit in the local accounts, receipts of property taxes, etc. More discussion will be held at the next meeting once the property tax proceeds begin to arrive.

V. OLD BUSINESS

Edward Sobczyk Disability Application – We have started to receive some IME reports. There was a discussion of a possible July 14th hearing date.

Review/Possible Action – Termination of Investment Professionals and Custodial Agreements – The Board agreed to continue to hold off on terminating relationships with investment managers and custodian until clarity on the consolidation litigation is reached.

Annual IME Status – Gustafson and Chanthaphone – Received Sonny’s authorization letter and affidavit May 3rd. He will be in town August 25th and 26th. We could possibly set up some doctor appointments then. Received Gustafson’s authorization letter and affidavit May 9th.

Fire Pension Equipment – The iPads will cost \$1,000 each for a total cost of \$4,000. IT will support the iPads and create a secured network drive so that we can share documents. They are offering their services at a discounted rate which will get rolled into the City Services fee. There will be no charge this year.

Todd Monahan made a motion to accept the purchase of the iPads for the amount of \$4,000 and the IT service charges that will begin next year, seconded by Michael White. A roll call vote was taken:

Ayes:	Alan Granite	Carrie Hagerty
	Bill Beaman	Todd Monahan
Nays:	None	Michael White
Absent:	None	

.NEW BUSINESS

Status of DOI Annual Statement – Karla will complete the DOI annual statement before the next meeting.

Status of Actuarial Valuation – This is in process. Last year, they presented the information in August.

Status of City Audit – The finance department is in the process of writing the report.

Fiduciary Liability Insurance Renewal – Greg Kieswetter presented the proposal.

- Our expiring program consists of a layered approach with our primary coverage provided by CHUBB in the amount of \$1.5M and our excess coverage provided by Hudson in the amount of \$1.5M for a total premium of \$25,932.00.
- Our renewal program consists of a layered approach with our primary coverage provided by CHUBB in the amount of \$1.5M (at a cost of \$17,911.00) and our excess coverage provided by Hudson in the amount of \$1.5M (at a cost of \$8,956.00) for a total premium of \$26,867. This is a \$935 change or a 3.6% increase.
- The primary characteristic that drives the premium is size. So the Fund’s asset size increased by 6.6% over the last two years. Each dollar of premium protects a piece of those assets. All other terms remain the same and there are no contingencies. If an item is covered under the primary, it is covered under the excess. Also, if it is not covered under the primary, it will not be covered under the excess.

Motion made by Michael White, seconded by Carrie Hagerty to accept 2 layered benefits with CHUBB and Hudson. A roll call vote was taken:

Ayes: Alan Granite Carrie Hagerty
Bill Beaman Michael White
Absent: Todd Monahan
Nays: None

Greg will get everything bound up with the carrier and send Karla the invoice. Binders will follow.

Officer Elections – Bill Beaman made a motion, seconded by Todd Monahan for Al Granite to remain President of the Board. A roll call vote was taken:

Ayes: Alan Granite Todd Monahan Michael White
Bill Beaman Carrie Hagerty
Nays: None
Absent: None

Al Granite made a motion, seconded by Michael White for Bill Beaman to remain Secretary of the Board. A roll call vote was taken:

Ayes: Alan Granite Todd Monahan Michael White
Bill Beaman Carrie Hagerty
Nays: None
Absent: None

Affidavit Policy/info – Set the deadline to have the affidavits returned to the Fund by August 12th.

VI. TRAINING

Legal updates from Board attorney – Carolyn Clifford provided handouts from presentations she gave at the IGFOA Academy Level II Pension and IL CPA Society Government Conference Public Safety Pension.

VII. ADJOURNMENT

Michael White made a motion to adjourn the meeting, seconded by Bill Beaman. Motion carried and meeting was adjourned at 4:45 p.m. A roll call vote was taken:

Ayes: Alan Granite
Bill Beaman Todd Monahan
Nays: None Michael White
Absent: Carrie Hagerty

Next regular meeting is May 19, 2022, at 3:00 p.m.

Respectfully submitted:

Prepared by:

Bill Beaman, Board Secretary

Karla Hunter, Staff

Date

Date

Approved by the Board of Trustees at its June 16, 2022, meeting.